



**SPEEN PARISH COUNCIL**  
**MINUTES OF THE FULL COUNCIL MEETING**  
**HELD AT SPEEN PAVILION, SPEEN RECREATION GROUND ON WEDNESDAY 15<sup>th</sup> JANUARY 2025 AT 7PM**

<b>Parish Councillors present</b>	Charlotte Winton, Antony Amirtharaj, Alex Taylor, Will Russell, Alison Joules & Jaymie Pocock.
<b>In Attendance</b>	2 members of the public.
<b>Clerk/RFO</b>	Becki Hannington

Resolution	Item
	<ol style="list-style-type: none"><li>1. <b>Apologies for Absence:</b> Cllr Sadagopan, Cllr Gourley &amp; Cllr Miles.</li><li>2. <b>Declarations of Interests</b> – None declared</li><li>3. <b>Open Session</b> – Item 8 moved forwards to open session at Chairs discretion (see minute refs: 8 and 8.1).</li><li>4. <b>Minutes</b> <b>Proposal:</b> To approve the minutes of the Full Council Meeting held on 13-11-2024 (draft). Proposer: Cllr Amirtharaj Seconder: Cllr Russell All In Favour.</li><li>5. <b>Planning &amp; Highways Committee Meeting Minutes</b> – To note the minutes of the Planning and Highways Committee meeting held on 11-12-24. The minutes were duly noted by all members of the council.</li><li>6. <b>Finance &amp; HR Committee Meeting Minutes</b> - To note the minutes of the Finance and HR Committee meeting held on 02-12-24 The minutes were duly noted by all members of the council.</li><li>7. <b>Financial Report Clerk as RFO</b><ol style="list-style-type: none"><li>7.1 <b>Bank Balance</b> - Clerk reported the bank balance as of 31-12-24 as £95,581.78. The bank balance was duly noted by all members of the council.</li><li>7.2 <b>Payments</b> – To retrospectively note payments for November &amp; December 2024. All payments were duly noted by all members of the council.</li><li>7.3 <b>Proposal:</b> To accept the finance reports to 30-11-2024 Proposer: Cllr Pocock Seconder: Cllr Amirtharaj All in favour</li><li>7.4 <b>Proposal:</b> To accept the finance reports to 31-12-2024 Proposer: Cllr Taylor Seconder: Cllr Russell All in favour.</li></ol></li></ol>

**8. WBC Libraries Contribution** - Presentation from WBC Libraries asking SPC to consider request for contribution to WBC Libraries of £2,679.00 (£1 per resident).

**8.1 Proposal:** To make a contribution to WBC libraries of £2,679.00 funded from £1,660 from S137 and £1019 to be earmarked from unallocated reserves ringfenced for non-statutory services (library at home, community bookshelf, pop-up library etc).

Proposer: Cllr Joules  
Seconder: Cllr Pocock  
All in favour.

**9. Stockcross Recreation Ground Replacement Cableway**

**Proposal:** To approve the quotation for the replacement cableway at Stockcross Recreation Ground which is due for replacement in 2025 at a cost of £1728.95 + VAT, to be funded from CIL monies as per the Finance and HR Committee's recommendation.

Proposer: Cllr Winton  
Seconder: Cllr Amirtharaj  
All In favour.

**10. AFC Newbury Contract Renewal**

**Proposal:** To review and approve the draft renewal agreement for 2025/26 with an hire rate of £740 per annum for a 5 year term to include an annual review of hire rates.

Proposer: Cllr Joules  
Seconder: Cllr Pocock  
All In favour.

**11. Moving to a .Gov Registered Domain**

**Proposal:** To review and approve the costs for moving to a .Gov registered domain for SPC with Vision ICT using the domain name spenparishcouncil.gov.uk

Proposer: Cllr Amirtharaj  
Seconder: Cllr Taylor  
All In favour

**12. Civility & Respect Pledge** - Chair to sign Civility & Respect Pledge Certificate in the presence of the council.

The Civility and Respect Pledge certificate was duly signed by the Chair in the presence of the council.

**13. 2024/25 Budget Review.**

**13.1 Budget Forecast 2024/25** - To review forecasted spend to 31<sup>st</sup> March 2025.

The budget forecast was duly noted by all members of the council.

**13.2 Projected Unallocated Reserves Summary 2024/25** - To review projected financial position at 31<sup>st</sup> March 2025.

The projected unallocated reserves were duly noted by all members of the council.



**14. 2025/26 Budget**

**Proposal:** To approve 2025/26 budget of £65,917 as per the Finance and HR Committee's recommendation.

Proposer: Cllr Pocock  
Seconder: Cllr Joules  
All in favour.

**15. 2025/26 Precept**

**Proposal:** To approve 2025/26 precept of £64,381 to be submitted to WBC as per the Finance and HR Committee's recommendation.

Proposer: Cllr Joules  
Seconder: Cllr Pocock  
All in favour.

**16. 2025/26 General Reserves**

**Proposal:** To approve the 2025/26 General Reserves set at £16,479 being 25% of the council's 2025/26 expenditure budget (£65,917) as per the Finance and HR Committee's recommendation.

Proposer: Cllr Amirtharaj  
Seconder: Cllr Taylor  
All in favour.

**17. Date of Next Meeting – Wednesday 12<sup>th</sup> March 2025.**

**PART II**

**18. Staff Salary Review.**

**Proposal:** To approve staff salary award in line with confidential documents dated 2<sup>nd</sup> December 2024 as per the Finance and HR Committee's recommendation.

Proposer: Cllr Winton  
Seconder: Cllr Russell  
All in favour.

Cllr Winton closed the meeting at 21:05.

<b>Signed:</b>	<b>Name (print):</b>  <b>Position:</b>	<b>Date:</b> <b>12/03/2025</b>
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