

## AGENDA

### Meeting

To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Wednesday 15<sup>th</sup> January 2025 at Speen Pavilion Speen Recreation Ground starting at 7pm.

This meeting will be open to the press and public and will consider the items set out below.

Becki Hannington, Clerk (*9<sup>th</sup> January 2025 dated*)

### Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies for Absence**
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda.
3. **Open Session:** To receive any questions from Members of Public in attendance
4. **Minutes – Proposal:** To approve the Minutes of the Full Council Meeting held on 13-11-24 (draft).
5. **Planning and Highways Committee Minutes -** To note minutes of the Planning and Highways Committee meeting held on 11-12-24
6. **Finance and HR Committee Minutes –** To note the minutes of the Finance and HR Committee meeting held on 02-12-24
7. **Financial Report Clerk as RFO**
  - 7.1 To note the balance in Bank as at 31-12-2024
  - 7.2 To retrospectively note payments for November & December 2024.
  - 7.3 **Proposal:** To accept Finance Reports to 30-11-2024
  - 7.4 **Proposal:** To accept Finance Reports to 31-12-2024
8. **WBC Libraries Contribution –** Presentation from WBC Libraries asking SPC to consider request for contribution to WBC Libraries of £2,679.00 (£1 per resident).
  - 8.1 **Proposal:** To make a contribution to WBC libraries of £2,679.00 funded from £1,660 from S137 and £1019 to be earmarked from unallocated reserves.
9. **Stockcross Recreation Ground Cableway Replacement**

**Proposal:** To approve the quotation for the replacement cableway at Stockcross Recreation Ground which is due for replacement in 2025 at a cost of £821.95 + VAT, to be funded from CiL monies as per the Finance and HR Committee's recommendation.
10. **AFC Newbury Contract Renewal.**

**Proposal:** To review and approve the draft renewal agreement for 2025/26
11. **Moving to a .GOV Registered Domain**
  - 11.1 **Proposal:** To review and approve the costs for moving to a.Gov registered domain for SPC.
12. **Civility & Respect Pledge –** Chair to sign Civility & Respect Pledge Certificate in the presence of the council.
13. **2024/2025 Budget Review**

## AGENDA

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### Meeting

- 13.1 **Budget Forecast 2024/25** – To review forecasted spend to 31<sup>st</sup> March 2025.
- 13.2 **Projected Unallocated Reserves Summary 2024/25** – To review projected financial position at 31<sup>st</sup> March 2025.
- 14. **2025/2026 Budget**  
**Proposal:** To approve 2025/26 budget of £65,917 as per the Finance and HR Committee's recommendation.
- 15. **2025/2026 Precept**  
**Proposal:** To approve 2025/26 precept of £64,381 as per the Finance and HR Committee's recommendation.
- 16. **2025/26 General Reserves**  
**Proposal:** To approve the 2025/26 General Reserves set at £16,479 being 25% of the council's 2025/26 expenditure budget (£65,917) as per the Finance and HR Committee's recommendation
- 17. **Date of Next Meeting:** Wednesday 12<sup>th</sup> March 2025

### PART II

- 18. **Staff Salary Review** – To approve staff salary award in line with confidential documents dated 2<sup>nd</sup> December 2024 as per the Finance and HR Committee's recommendation.