

Ordinary Full Council Meeting 19th July 2023



AGENDA

To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Wednesday 19th July 2023 at Speen Pavilion Speen Recreation Ground starting at 7pm.

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (13th July 2023 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies for Absence**
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Open Session:** To receive any questions from Members of Public in attendance
4. **Minutes:** To approve the Minutes of the Annual Council Meeting held on 24-05-23 (draft)
5. **Financial Report Clerk as RFO**
 - 5.1 Balance in Bank as at 30-06-23
 - 5.2 To retrospectively note payments for May and June 2023
 - 5.3 **Proposal:** To accept Finance Reports to 31-05-23
 - 5.4 **Proposal:** To accept Finance Reports to 30-06-23
 - 5.5 **Proposal:** To accept Budget v Actuals Report (Q1)
6. **Finance Committee**
 - 6.1 Minutes – to note the Minutes of the Finance Committee meeting held on 05-07-23 (draft)
 - 6.2 Finance Committee Terms of Reference
Proposal: To approve the revised Terms of Reference as recommended by Finance Committee
7. **Planning and Highways Committee**
 - 7.1 Minutes – to note the Minutes of the Planning & Highways Committee held on 14-06-23 (draft)
 - 7.2 Planning & Highways Committee Terms of Reference
Proposal: To approve the revised Terms of Reference as recommended by Planning & Highways Committee
8. **Development – Parish Improvement Plan**
 - 8.1 Marsh Benham Swing
 - 8.1.1 **Proposal:** To approve quotation for supply and installation of toddler swing seat replacing one existing swing seat at Marsh Benham Recreation Ground at a cost of no more than £497 +VAT (total £596.40)
 - 8.1.2 **Proposal:** To approve transfer of up to a maximum of £596.40 from Unallocated Reserves to Earmarked Reserves for Marsh Benham Swing Alteration (subject to approval of Item (9.1.1))
 - 8.2 Update from Working Party

Ordinary Full Council Meeting 19th July 2023



AGENDA

- 8.3 WBC Renewable Energy Projects – to respond to request from WBC for information regarding any potential land/assets suitable for future projects
9. **Marsh Benham Recreation Ground**
Proposal: To approve quotation for pollarding lime tree at a cost of £1380 +VAT
10. **B4000 Pavement** – update from Cllr Phillips
11. **Maintenance and Repairs** - update from Clerk
12. **Matters for information only arising after the preparation of this Agenda which the Chair agrees to take as urgent:**
13. **Date of Next Meeting: 20th September 2023**

Exclusion of the Press and Public To Resolve: That in view of the confidential nature of the business to be transacted and in the public interest the Press and Public be excluded for Agenda Item 14 under Section 1 of the Public Bodies (Admission to Meetings) Act 1960

PART II

14. Recruitment of New Clerk