

Finance Committee Meeting 22nd February 2023



AGENDA

To all members of the Finance Committee of Speen Parish Council

You are duly summoned to attend the Finance Committee meeting of Speen Parish Council on Wednesday 22nd February 2023 at Speen Pavilion Speen Recreation Ground starting at 7pm.

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (16th February 2023 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Open Session** – to receive any questions from Members of the Public in attendance
4. **Minutes** – to approve the Minutes of the Finance Committee meeting held on 14-12-22 (draft)
5. **Financial Report**
 - 5.1 Bank Balance as at 31-01-23
 - 5.2 To retrospectively note payments for January 2023
 - 5.2 To review Finance Reports to 31-01-23
6. **Earmarked Reserves**
 - 6.1 **Proposal:** To agree reassignment of £2500 previously earmarked for War Memorial project to Defibrillator Project and recommend to Full Council for approval
 - 6.2 **Proposal:** To approve transfer of 2023/24 Earmarked Reserves to Lloyds Bank Instant Access Account effective April 2023
7. **General Reserves** – update from Clerk regarding potential savings accounts
8. **Bank Signatories** – review of current signatories update from Clerk
9. **Zoom Licence**

Proposal: To approve purchase of Annual Zoom Licence to take advantage of 30% discount
10. **Risk Management Assessment**

Proposal: To approve updated Risk Management Assessment
11. **Risk Assessments**

Proposal: To approve updated Risk Assessments
12. **Grant Aid (S137)**
 - 12.1 S137 Grant Applications – update from Clerk
 - 12.2 Grant Aid Awarding Policy S137 Grants – to review draft document
13. **Speen Recreation Ground Hire**

Proposal: To agree renewal of AFC Newbury annual hire of Speen Recreation Ground for 2023/24 and recommend to Full Council for approval

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14. Matters for consideration and information arising after the preparation of this Agenda which the Chair agrees to take as urgent (all Councillors)
15. Date of Next Meeting: TBA
16. Exclusion of the Press and Public

DRAFT