

Ordinary Full Council Meeting 22nd March 2023



AGENDA

To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Wednesday 22nd March 2023 at Speen Pavilion Speen Recreation Ground starting at 7pm.

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (16th March 2023 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies for Absence**
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Chair Opening Remarks**
4. **Open Session:** To receive any questions from Members of Public in attendance
5. **Minutes:** To approve the Minutes of the Full Council Meeting held on 25-01-23 (draft)
6. **Financial Report Clerk as RFO**
 - 6.1 Balance in Bank as at 31-01-23
 - 6.2 To retrospectively note payments for January and February 2023
 - 6.3 **Proposal:** To accept Finance Reports to 31-01-23
 - 6.4 **Proposal:** To accept Finance Reports to 28-02-23
 - 6.5 **2022/23 Budget Forecast** – for information purposes
7. **Finance Committee**
 - 7.1 Minutes – to receive the Minutes of the Finance Committee meeting held on 22-02-23 (draft)
 - 7.2 Speen Recreation Ground
Proposal: To approve renewal of AFC Newbury annual hire of Speen Recreation Ground for 2023/24 as recommended by Finance Committee
8. **Planning and Highways Committee**
 - 8.1 Minutes – to receive the Minutes of the Planning & Highways Committee held on 08-03-23 (draft)
9. **Street Lighting Maintenance Contract**
 - 9.1 **Proposal:** To approve 6 year Street Lighting Maintenance Contract
10. **District Ward Report** (previously circulated)
11. **Development – Parish Improvement Plan**
 - 11.1 Defibrillator Project
 - 11.1.1 **Proposal:** To review quotations for Defibrillator project, approve project and select supplier and agree location
 - 11.1.2 **Proposal:** To approve transfer of £2500 previously earmarked for War Memorial project to Defibrillator project as recommended by Finance Committee (subject to approval of Item 11.1.1)

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- 11.2 Future Projects – update from Working Party
12. **B4000 Pavement** – update from Clerk
13. **The Rising Sun** – update from Clerk
14. **Maintenance and Repairs** - update from Clerk
15. **2023 Elections** – update from Clerk
16. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
17. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
18. **Date of Next Meeting: 24th May 2023 (Annual Council Meeting followed by Ordinary Full Council Meeting)**
19. **Exclusion of the Press and Public**

DRAFT