

Ordinary Full Council Meeting 25th January 2023



AGENDA

To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Wednesday 25th January 2023 at Speen Pavilion Speen Recreation Ground starting at 7pm.

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (*19th January 2023 dated*)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies for Absence**
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Open Session:** To receive any questions from Members of Public in attendance
4. **Minutes:** To approve the Minutes of the Full Council Meeting held on 12-10-22 (draft)
5. **Financial Report Clerk as RFO**
 - 5.1 Balance in Bank as at 31-12-22
 - 5.2 To retrospectively note payments for October, November and December 2022
 - 5.3 **Proposal:** To accept Finance Reports to 31-10-22
 - 5.4 **Proposal:** To accept Finance Reports to 30-11-22
 - 5.5 **Proposal:** To accept Finance Reports to 31-12-22
 - 5.6 **Proposal:** To accept Budget v Actuals Report (Q3)
6. **Finance Committee**
 - 6.1 Minutes – to receive the Minutes of the Finance Committee meetings held on 09-11-22 (approved) and 14-12-22 (draft)
 - 6.2 Earmarked Reserves

Proposal: To approve the following budget accruals be allocated to Earmarked Reserves as recommended by Finance Committee:

 - Election Expenses - £3925
 - IT Hardware Replacement (Clerk's laptop and printer) - £2000
 - Clerk Operation Costs (Office Furniture) - £952
 - 6.3 2023/24 Budget
 - 6.3.1 **Proposal:** To approve 2023/24 Budget £66,562 as recommended by Finance Committee
 - 6.3.2 **Proposal:** To approve 2023/24 General Reserves be set at £16,640 being 25% of 2023/24 Budget (£66,562) as recommended by Finance Committee
 - 6.3.3 **Proposal:** To approve transfer of £4000 from Unallocated Reserves to 2023/24 Budget to reduce level of precept as recommended by Finance Committee

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- 6.4 2023/24 Precept
Proposal: To approve 2023/24 Precept £62,562 as recommended by Finance Committee
- 7. **District Ward Report**
- 8. **Development**
 - 8.1 Parish Improvement Plan – update from Working Party
 - 8.2 B4000 Pavement – update from Cllr Phillips
- 9. **Maintenance and Repairs** - update from Clerk
- 10. **2023 Elections** – update from Clerk
- 11. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
- 12. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
- 13. **Date of Next Meeting: 22nd March 2023**
- 14. **Exclusion of the Press and Public**