

# Ordinary Full Council Meeting 27<sup>th</sup> July 2022



## AGENDA

---

To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Wednesday 27<sup>th</sup> July 2022 at Speen Pavilion Speen Recreation Ground starting at 7pm.

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (21st July 2022 dated)

---

### Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

---

1. **Apologies for Absence**
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Open Session:** To receive any questions from Members of Public in attendance
4. **Minutes:** To approve the Minutes of the Annual Council Meeting and Full Council Meeting held on 25-05-22 (draft)
5. **Financial Report Clerk as RFO**
  - 5.1 Balance in Bank as at 30-06-22
  - 5.2 To retrospectively note payments for May and June 2022
  - 5.3 **Proposal:** To accept Finance Reports to 31-05-22
  - 5.4 **Proposal:** To accept Finance Reports to 30-06-22
  - 5.5 **Proposal:** To accept Budget v Actual Report (Q1)
6. **Finance Committee**
  - 6.1 Minutes – receive the Minutes of the Finance Committee meeting held on 06-07-22 (draft)
  - 6.2 Finance Committee Terms of Reference  
**Proposal:** To approve the revised Terms of Reference as recommended by the Finance Committee
  - 6.3 Scheme of Delegation  
**Proposal:** To approve the revised Scheme of Delegation as recommended by the Finance Committee
  - 6.4 S137 Grant Application  
**Proposal:** To approve application from savetherisingsun.org for grant aid of up to £5000  
**Proposal:** To approve the transfer of up to £5000 from unallocated reserves to S137 Grants budget category
7. **Planning & Highways Committee**
  - 7.1 Minutes – to receive the Minutes of the Planning & Highways Committee held on 15-06-22 (final) and 29-06-22 (draft)
  - 7.2 Planning & Highways Committee Terms of Reference  
**Proposal:** To approve the revised Terms of Reference as recommended by the Planning &

# Ordinary Full Council Meeting 27<sup>th</sup> July 2022



## AGENDA

---

- Highways Committee
8. **Development**
    - 8.1 Parish Improvement Plan – update from Working Party
    - 8.2 B4000 Pavement – update from Cllr Phillips
  9. **Maintenance and Repairs** - update from Clerk
  10. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
  11. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
  12. **Date of Next Meeting:**
  13. **Exclusion of the Press and Public**

DRAFT