

Ordinary Full Council Meeting 8th November 2021



AGENDA

To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Monday 8th November 2021 at Speen Pavilion Speen Recreation Ground starting at 7.00pm

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (*3rd November 2021 dated*)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies for Absence**
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Chair Opening Remarks**
4. **Open Session:** To receive any questions from Members of Public in attendance
5. **Minutes:** To approve the Minutes of the Full Council Meeting held on 28-09-21 (draft)
6. **Financial Report Clerk as RFO**
 - 6.1 Balance in Bank as at 31-10-21
 - 6.2 To retrospectively note payments for September and October 2021
 - 6.3 **Proposal:** To accept Finance Reports to 30-09-21
 - 6.4 **Proposal:** To accept Finance Reports to 31-10-21
 - 6.5 **Proposal:** To accept Quarterly Budget v Actual Report (Q2)
7. **District Ward Report** (previously circulated)
8. **Finance Committee**
 - 8.1 **Proposal:** To agree re-appointment of Vice Chair to Finance Committee
9. **Planning & Highways**
 - 9.1 Grove Road Speeding – update from Clerk
 - 9.2 Community Speed Watch Initiative – to consider if SPC wishes to sign up to this programme
10. **Communication**
 - 10.1 Parish Communications – update from Cllr Dudman
11. **Development**
 - 11.1 Parish Improvements Plan – update from Working Party
 - 11.2 War Memorial Project
Proposal: To approve revised Specification of Works
12. **Future Meetings** – update from Cllr Dudman
13. **WBC Engagement with Parish and Town Councils** – to consider whether SPC wish to work with WBC to co-design the improvement plan

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14. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
15. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
16. **Date of Next Meeting: TBA**
17. **Exclusion of the Press and Public**

DRAFT