

# Finance Committee Meeting

## 9<sup>th</sup> March 2021



### AGENDA

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To all members of the Finance Committee of Speen Parish Council

You are duly summoned to attend the Finance Committee of Speen Parish Council to be held on Tuesday 9<sup>th</sup> March 2021 starting at 7pm at:

<https://zoom.us/j/92414379553?pwd=ZG10RHBQM0t1Mmh5K1A5SGsrUVREdz09>

Meeting ID: 924 1437 9553      Passcode: 663332

This meeting will be held online in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 ("the Regulations").

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (*4<sup>th</sup> March 2021 dated*)

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### Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

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1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Open Session:** to receive any questions from Members of the Public in attendance
4. **Minutes** – to approve Minutes of the Finance Committee Meeting held on 04-02-21 (draft)
5. **2020/21 Budget Forecast to 31<sup>st</sup> March 2021** – to review report
6. **2020/21 Budget Underspend**  
**Proposal:** To agree to recommend to Full Council for approval the transfer of 2020/21 budget underspend (circa £4000) to Earmarked Reserves once accounts finalised at year end
7. **Finance Reporting** – to review samples of charts in preparation for 2021/22
8. **Policies**  
**Proposal:** To recommend to Full Council approval of the following policies
  - Financial Regulations
  - Risk Management Assessment
  - Reserves Policy
  - Investment Strategy
  - Internal Audit Policy
9. **COVID Support for Income Losses** – update from Clerk
10. **Correspondence:** To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible dealt with by the Clerk)
11. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**

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12. Date of Next Meeting: TBC
13. Exclusion of the Press and Public

FINANCE