

Ordinary Full Council Meeting

Full Council – 22nd March 2021

AGENDA



To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Monday 22nd March 2021 starting at 7.00pm at:

<https://zoom.us/j/97380882103?pwd=Zld5Z1ptczBZUm0vaHlxUEdFQ0p4dz09>

Meeting ID: 973 8088 2103

Passcode: 496392

This meeting will be held online in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”).

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (17th March 2021 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Welcome – Laura Farris MP**
 - 3.1 Introduction from Laura Farris MP
 - 3.2 Question and Answer Session
4. **Chair Opening Remarks**
5. **Open Session:** To receive any questions from Members of Public in attendance
6. **Minutes:** To approve the Minutes of the Full Council Meeting held on 22-02-21 (draft)
7. **Financial Report Clerk as RFO**
 - 7.1 Balance in Bank as at 28-02-21
 - 7.2 To retrospectively note payments for February 2021
 - 7.3 **Proposal:** To accept Finance Reports to 28-02-21
 - 7.4 New Financial Reports – to review new financial charts for 2021/22
8. **District Ward Report** (previously circulated)
9. **Finance Committee**
 - 9.1 Minutes – to receive the Minutes of the Finance Committee meeting held on 09-03-21 (draft)
 - 9.2 2020/21 Budget Underspend
Proposal: To approve the transfer of £657 to Earmarked Reserves from 2020/21 Budget underspend and remaining underspend as at year end to be transferred to Unallocated Reserves as recommended by Finance Committee
 - 9.3 Policies
Proposal: To approve the following policies be adopted for 2021/22 as recommended by Finance

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Committee

- Financial Regulations
- Risk Management Assessment
- Reserves Policy
- Investment Strategy
- Internal Audit Policy

10. Planning & Highways Committee

- 10.1 SPC Website Planning Application Information – update from Cllr Booth (reference feedback to Cllr Booth's proposals email dated 18-01-21)

11. Development

- 11.1 Parish Improvements Plan – update from Working Party
- 11.2 Stockcross to A34 Footpath Project – update from Cllr Phillips/Cllr Newell-Hart/Cllr Booth

12. Maintenance

- 12.1 Maintenance & Repairs Register - update from Clerk

13. Stockcross Recreation Ground

- 13.1 **Proposal:** To approve amendment to Grass and Hedge Cutting Contract to include hedge cutting at Stockcross Recreation Ground at an additional cost of £30+VAT per month as agreed in 2021/22 budget
- 13.2 **Proposal** – to approve no invoice be raised for the hire of Stockcross Recreation Ground for the period 1st November 2020 to 31st March 2021 due to lockdown restrictions not permitting youth grassroots football.

14. **Future Meetings** – to discuss the implications of returning to face to face meetings in May if current regulations are not extended

15. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**

16. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**

17. **Date of Next Meeting:** Monday 17th May 2021 provisional

18. **Exclusion of the Press and Public**