

Ordinary Full Council Meeting

Full Council – 18th January 2021

AGENDA



To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Monday 18th January 2021 starting at 7.00pm at:

<https://zoom.us/j/92921945413?pwd=YndGZik0RTZVREVwVWF1Wml1TEp4dz09>

Meeting ID: 929 2194 5413

Passcode: 256409

This meeting will be held online in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”).

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (13th January 2021 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Chair Opening Remarks**
4. **Open Session:** To receive any questions from Members of Public in attendance
5. **Minutes:** To approve the Minutes of the Full Council Meeting held on 14-12-2020 (draft)
6. **Financial Report Clerk as RFO**
 - 6.1 Balance in Bank as at 31-12-20
 - 6.2 To retrospectively note payments December 2020
 - 6.3 **Proposal:** To accept Finance Reports to 31-12-20
 - 6.4 **Proposal:** To accept Quarterly Budget v Actual Report (Q3)
7. **District Ward Report**
8. **Finance Committee**
 - 8.1 Minutes – to receive the Minutes of the Finance Committee meeting held on 18th December 2020 (draft)
 - 8.2 2021/2022 Precept
Proposal: To approve 2021/2022 Precept
 - 8.3 2021/2022 General Reserves
Proposal: To approve SPC General Reserves be set at £15,401.00 (25% of Precept) for 2021/22
9. **Planning & Highways Committee**
 - 9.1 Regulation 18 Consultation on Emerging Draft of WBC Local Plan to 2037 (closing date 5th February 2021) – to agree if SPC wishes to make representation and the process by which this can be achieved

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- 9.2 Publishing Planning Information on SPC Website – update from Cllr Booth
- 10. **Development**
- 10.1 Parish Improvement Plan – update from Working Party/Clerk
- 11. **Maintenance**
- 11.1 Maintenance & Repairs Register - update from Clerk
- 12. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
- 13. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
- 14. **Date of Next Meeting:** Monday 22nd February 2021 online
- 15. **Exclusion of the Press and Public**

FINAL