

Ordinary Full Council Meeting

Full Council – 10th August 2020

AGENDA



To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Monday 10th August 2020 starting at 7.00pm at:

<https://zoom.us/j/98882576131?pwd=QWFqUzZlWGMzY25aMWloS0g4NC81QT09>

Meeting ID: 988 8257 6131

Passcode: 219184

This meeting will be held online in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”).

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (5th August 2020 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda.
3. **Open Session:** To receive any questions from Members of Public in attendance
4. **Minutes:** To approve the Minutes of the Annual Meeting of the Council held on 4th July 2020 (draft)
5. **Financial Report Clerk as RFO**
 - 5.1 Bank in Balance as at 31-07-20
 - 5.2 To retrospectively note invoice payments July 2020
 - 5.3 **Proposal:** To accept Finance Reports to 31-07-20
6. **District Ward Report**
7. **Finance & General Purposes**
 - 7.1 Insurance Renewal – update from Clerk
 - 7.2 Connecting Communities in Berkshire
Proposal: To approve SPC annual membership at a cost of £35
8. **Communications**
 - 8.1 Councillor Monthly Website Articles – update from Clerk
9. **Development**
 - 9.1 **Parish Improvement Plan**
 - 9.1.1 Speen Pavilion Upgrade – to review planned upgrades and quotations received to date and agree way forward
 - 9.1.2 Dog Bins
 - Speen Lane - To agree location for new dog bin
 - Brummel Road - To discuss suggested locations for new dog bin

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- 9.1.3 Woodspeen Noticeboard - To identify possible location for new SPC noticeboard
- 9.1.4 Stockcross Telephone Box - update from Cllr Phillips/Clerk
- 9.1.5 Tree Planting – Woodland Trust Tree Charter Day 28th November 2020 – update from Clerk
- 9.2 **War Memorial Project** - update from Clerk on funding
- 10. **Maintenance**
 - 10.1 Stockcross Recreation Ground Play Equipment
Proposal: To agree works to be carried out and approve quotation
 - 10.2 Speen Recreation Ground Play Equipment
Proposal: To agree works to be carried out and approve quotation
 - 10.3 Speen Pavilion
Proposal: To agree works to be carried out and approve quotation
 - 10.4 Environmental Maintenance Contract – update from Clerk
 - 10.5 Marsh Benham Trees – to consider if further action required at this stage regarding cables running through canopy of Lime tree
- 11. **Stockcross Recreation Ground Footpath Project** - update from Clerk
- 12. **Tennis Club Lease** – update from Clerk and to agree invoice amount to be raised for Stockcross Tennis Club in respect of legal fees
- 13. **Stockcross Recreation Ground**
Proposal: To approve request from Sutton Hall to hold 'Pop Inn' event at Stockcross Recreation Ground on Monday 31st August 2020 from 12 noon onwards
- 14. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
- 15. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
- 16. **Date of Next Meeting:** Monday 14th September 2020
- 17. **Exclusion of the Press and Public**