

Annual Meeting Full Council – 04-07-20



AGENDA

To all members of Speen Parish Council,

You are duly summoned to attend the Annual Meeting of Speen Parish Council on Saturday 4th July 2020 starting at 10am at

<https://zoom.us/j/97927586614?pwd=UWpaaGhFVGdtK2ZkaVJHNisyai83UT09>

Meeting ID: 979 2758 6614

Password: 567957

Speen Parish Council meetings will be held online in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”).

The meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell (*dated 30-06-20*)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. Election of Chair

To elect the Chair and to agree the Declaration of Acceptance of Office be signed at a later date

2. Election of Vice-Chair

To elect the Vice Chair and agree the Declaration of Acceptance of Office be signed at a later date

3. Apologies: To receive apologies and to approve reasons for absence

4. Declarations of Interest: To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda

5. Minutes: To approve the minutes of the Full Council Meeting held on Saturday 06-06-20 (draft) Minutes to be signed at a later date

6. Planning & Highways Committee

Current members of the Planning & Highways Committee to confirm they are willing to remain as Committee members until May 2021

7. Finance & General Purposes Committee

To consider how the F&GP Committee wish to conduct business during the current restrictions

Current members of the F&GP Committee to confirm they are willing to remain as Committee members until May 2021.

8. Standing Orders Financial Regulations & Policies

To agree that Standing Orders, Financial Regulations and Policies for the 2020/21 term be adopted via email.

9. Confirmation of arrangements for Insurance Cover in respect of all insured risks

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10. Ordinary Meeting Dates 2020/21 and Annual Meeting 2021/22

To adopt the Ordinary Meeting dates for 2020/21 up to December 2020. To be reviewed at that time or earlier dependent upon Government COVID-19 restrictions and NALC/SLCC recommendations

To set the date of the Annual Meeting for the next term (2021/22) as 17th May 2021

11. Financial Report Clerk as RFO

11.1. Balance in Bank as at 30.06.20

11.2. To retrospectively note invoice payments made for April May and June 2020

11.3. **Proposal:** To accept Finance Reports to 30-06-20

11.4. **Proposal:** To accept Quarterly Budget v Actual Report (Q1)

12. **Marsh Benham Recreation Ground Trees** – to agree to parishioner carrying out proposed work to trees sited within SPC boundary at Marsh Benham Recreation Ground

13. S137 Grant Application

Proposal: To approve s137 Grant Application from Sutton Hall for £500

14. Stockcross Recreation Ground

To consider making a contribution towards the cost of installing the electricity supply to Stockcross Recreation Ground

15. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**

16. **Matters for consideration and information arising after the preparation of this Agenda which the Chair agrees to take as urgent** (all Councillors)

17. **Date of Next Meeting: TBA**

18. Exclusion of the Press and Public

To Resolve: That in view of the confidential nature of the business to be transacted and in the public interest the Press and Public be excluded for Agenda item 12-13 under Section 1 of the Public Bodies (Admission to Meetings) Act 1960.