

Ordinary Full Council Meeting

Full Council – 9th March 2020

AGENDA



To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish on Monday 9th March 2020 at Speen Pavilion, Speen Recreation Ground starting at 7.00pm. This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (3rd March 2020 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda.
3. **Minutes –** To consider approve and sign the Minutes of the Full Council meeting held on 10-02-20 (draft)
4. **Financial Report Clerk as RFO**
 - 4.1 Balance in bank as at 09-03-20
 - 4.2 **Proposal:** To accept Finance Reports to end February
 - 4.3 **Proposal:** To endorse invoice payments since last meeting
 - 4.4 **Proposal:** To approve and sign invoices for payment
5. **District Councillor's Report**
6. **District Parish Conference**
7. **Finance & General Purposes Committee**
 - 7.1 Minutes – to receive Minutes of the F&GP Committee meeting held on 27-02-20 (draft)
 - 7.2 Budget Forecast to Year End 2019/20
Proposal: To approve transfer of £510 CIL (Speen) and £3862 of Earmarked Reserves to 2019/20 Budget regarding play equipment works
 - 7.3 Allocation of Reserves
Proposal: To approve the allocation of CIL and Earmarked Reserves to SPC 2020/21 projects
 - 7.4 Fixed Assets Register
Proposal: To approve the Fixed Assets Register for 2020/21
 - 7.5 S137 Grant Application
Proposal: To approve s137 Grant Application from MS Therapy Centre for £192.90
8. **Planning & Highways Committee –** provisional date of next meeting Tuesday 17th March 2020
9. **Communications**
 - 9.1 SPC Website Ideas and Suggestions – update from Clerk

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10 Development

- 10.1 Parish Improvement Plan – update from Cllr Dudman
- 10.2 War Memorial Project – update from Cllr Booth
- 10.3 Parish Emergency Plan – update from Cllr Pugh

11. Maintenance

- 11.1 Street Lighting 3 Year Maintenance Contract

Proposal: To approve SSE Contracting Limited 3 Year Street Lighting Maintenance Contract for the period 1st April 2020 to 31st March 2023 in the sum of £739.32 for 1st year of contract

- 11.2 Maintenance and Repairs Register – update from Clerk

12. Stockcross Recreation Ground New Pavilion Project – update from Clerk

- 13. **Keep Britain Tidy Spring Litter Pick** – to consider if SPC wishes to organise an event or to join the Shaw cum Donnington event on 4th April

- 14. **Parish Stakeholder Events** – to agree approach and responsibility for responses to WBDC regarding Settlement Boundaries, Settlement Hierarchy and HELAA (Housing and Economic Land Availability Assessment) by 27th March 2020

- 15. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**

- 16. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**

- 17. **Date of next meeting** – Monday 18th May 2020

- 18. **Exclusion of the Press and Public**

19. PART II

19.1 Speen Recreation Ground

Proposal: To approve new 2020/21 contract for use of Speen Recreation Ground

19.2 Stockcross Recreation Ground Footpath Project

Proposal: To appoint contractor for Stockcross Recreation Ground Footpath construction