

Finance & General Purposes Committee Meeting 27th August 2020



AGENDA

To all members of the Finance & General Purposes Committee of Speen Parish Council
You are duly summoned to attend the Finance & General Purposes Committee of Speen Parish Council to be held on Thursday 27th August 2020 starting at 6.30pm at:

<https://zoom.us/j/99525028745?pwd=QTFHR0gybGFqRE5xdmFiNVpwUkFIUT09>

Meeting ID: 995 2502 8745 Passcode: 861481

This meeting will be held online in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”).

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (21st August 2020 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Open Session:** to receive any questions from Members of the Public in attendance
4. **Minutes** – to consider approve Minutes of the F&GP Committee Meeting held on 27-02-20 (draft) Minutes to be signed at a later date
5. **SPC Reserves** - update from Clerk
6. **SPC Reserves Savings Account** - update from Clerk
7. **Risk Assessments** – to agree review and updating of SPC Risk Assessments
8. **SPC Standing Orders, Financial Regulations & Policies** – update from Clerk
9. **F&GP Committee Terms of Reference** – update from Clerk
10. **Fixed Assets Register** - update from Clerk
11. **F&GP Meeting Dates** – to agree future meeting dates
12. **Health & Safety** – items not covered elsewhere on this Agenda
13. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible dealt with by the Clerk)**
14. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
15. **Date of Next Meeting: TBC**
16. **Exclusion of the Press and Public**

To Resolve: That in view of the confidential nature of the business to be transacted and in the public interest the Press and Public be excluded for Agenda Items 17 & 18 under Section 1 of the Public Bodies (Admission to Meetings) Act 1960

Finance & General Purposes Committee Meeting 27th August 2020



AGENDA

PART II

17. **SPC Insurance Renewal** – to consider quotations
Proposal: To select quotation and recommend to Full Council for approval
18. **Three Year Environmental Maintenance Contract** – to consider quotations
Proposal: To select quotation and recommend to Full Council for approval

AGENDA