

Ordinary Full Council Meeting

Full Council – 09th November 2020

AGENDA



To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Monday 11th November 2020 starting at 7.00pm at:

<https://zoom.us/j/98124860441?pwd=WnpOLyztzdjhaaU1uWFRQWDFaSWI2QT09>

Meeting ID: 981 2486 0441

Passcode: 502646

This meeting will be held online in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”).

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (*4th November 2020 dated*)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Chair Opening Remarks**
4. **Open Session:** To receive any questions from Members of Public in attendance
5. **Minutes:** To approve the Minutes of the Full Council Meeting held on 12-10-2020 (draft)
6. **Financial Report Clerk as RFO**
 - 6.1 Balance in Bank as at 31-10-20
 - 6.2 To retrospectively note invoice payments October 2020
 - 6.3 **Proposal:** To accept Finance Reports to 31-10-20
7. **District Ward Report**
8. **Finance & General Purposes**
 - 8.1 Finance Committee
 - 8.1.1 **Proposal:** To resolve that the F&GP Committee be dissolved and re-instated with immediate effect as the Finance Committee
 - 8.1.2 **Proposal:** To approve the responsibilities delegated to the Finance Committee and resolve that the Finance Committee Terms of Reference be adopted for the remainder of the 2020/21 term
 - 8.1.3 **Proposal:** To agree members of the F&GP Committee continue to serve as members of the Finance Committee for the remainder of the 2020/21 term
 - 8.1.4 Meeting Date – to set first meeting date of the Finance Committee
 - 8.2 General Purposes Matters
 - Proposal:** To agree any General Purposes matters be addressed by Full Council or Working Parties if appropriate and approved by Full Council

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9. **Communications**
- 9.1 Councillor Monthly Website Articles – to agree Councillor contributions for remainder of FY2020/21
10. **Development**
- 10.1 Parish Improvement Plan – update from Working Party
11. **Maintenance**
- 11.1 Maintenance & Repairs Register - update from Clerk
12. **Stockcross Recreation Ground Footpath Project** - update from Chair/Clerk
13. **Full Council Meeting Dates** - to agree proposed dates for remainder of the 2020/21 term
14. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
15. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
16. **Date of Next Meeting:** Monday 14th December 2020
17. **Exclusion of the Press and Public**