

Ordinary Full Council Meeting

Full Council – 14th September 2020

AGENDA



To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Monday 14th September 2020 starting at 7.00pm at:

<https://zoom.us/j/95701869217?pwd=Uk1WaDZnT0FrZDVtaURJd2RiUVBhZz09>

Meeting ID: 957 0186 9217

Passcode: 366451

This meeting will be held online in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”).

This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (9th September 2020 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda
3. **Co-Option of New Councillor**
Proposal: To co-opt new Councillor and for new Councillor to sign Acceptance of Office and Register of Councillors Interests in view of the meeting participants
4. **Open Session:** To receive any questions from Members of Public in attendance
5. **Minutes:** To approve the Minutes of the Full Council Meeting held on 10th August 2020 (draft)
6. **Chair Opening Remarks**
7. **Financial Report Clerk as RFO**
 - 7.1 Bank in Balance as at 31-08-20
 - 7.2 To retrospectively note invoice payments August 2020
 - 7.3 **Proposal:** To accept Finance Reports to 31-08-20
8. **District Ward Report**
9. **Finance & General Purposes Committee**
 - 9.1 Minutes – to receive Minutes of the F&GP Committee meeting held on 27-08-20 (draft)
 - 9.2 SPC Reserves Savings Account
Proposal: To approve the transfer of SPC General Reserves in the sum of £15,000 in a Lloyds Bank 32 day notice account with 0.1% interest rate as recommended by F&GP Committee
 - 9.3 F&GP Committee Terms of Reference – to review Terms of Reference
10. **Development**
 - 10.1 Parish Improvement Plan – update from Working Party/Clerk
 - 10.2 Tree Planting - Woodland Trust Tree Charter Application - update from Chair

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11. **Maintenance**
- 11.1 Maintenance & Repairs Register - update from Clerk
12. **Stockcross Recreation Ground Footpath Project** - update from Clerk
13. **Remembrance Sunday 8th November 2020** - update from Clerk
14. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
15. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
16. **Date of Next Meeting:** Monday 12th October 2020
17. **Exclusion of the Press and Public**

To Resolve: That in view of the confidential nature of the business to be transacted and in the public interest the Press and Public be excluded for Agenda Items 17 & 18 under Section 1 of the Public Bodies (Admission to Meetings) Act 1960

PART II

18. **SPC Insurance Renewal**
Proposal: To approve quotation as recommended by F&GP Committee
19. **Three Year Environmental Maintenance Contract**
Proposal: To approve quotation and appointment of contractor as recommended by F&GP Committee