



| SPEEN PARISH COUNCIL | | |
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| MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 26th March 2018 HELD AT SPEEN PAVILION STARTING AT 6:30pm | | |
| PRESENT | Councillors | Cllrs A Booth (Chair), Cllr Amirtharaj Cllr Winn, Cllr Newell-Hart |
| | WBC Councillor | None |
| | Parishioners, Guests & press: | None |
| | CLERK | Lisa Blake |

Meeting commenced at 6:29pm

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| | 1. Apologies: Apologies were received from Cllr Larkins (Holiday) |
| Item 2 resolved | 2. Minutes: Proposal: To approve and sign the minutes of the last meeting on 26-02-18 Proposer, Cllr Booth, Seconder, Cllr Amirtharaj. Three in favour, 1 Abstention |
| | 3. Declarations of interest: To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda. None Declared |

4. To consider the following planning application(s): No new planning applications to discuss

5. To review West Berks. Case Officer's documentation & decisions received:

| Item | WBDC ref no. | Details | Case Officer's Report | WBDC Decision and Date |
|------|----------------|--|-----------------------|------------------------|
| 5.1 | 17/03470/HOUSE | Single storey extension 22 Speen Lane Speen Newbury Berkshire RG14 1RN – Information requested from WBDC 02/02/2018, 19/02/2018 and 20/02/2018 | No | 08/03/2018 Approved |

6 To review Planning Inspectorate Case Officer's documentation & decisions received:

| Item | WBDC ref no. | Details | Planning Inspectorate Case Officer's Report | WBDC Decision |
|------|--------------|---------|---|---------------|
| | | | | |

Cllr Newell-Hart asked the Clerk to check if Case Officers documentation will still be received in the future.
Clerk to check Gary Lugg.

7. Newbury Town Planning Steering committee update – A consultation has occurred and the Steering Committee is scheduled to meet again but the meeting date has not yet been yet. Cllr Booth will confirm the date in the future.

8. Highways matters

8.1 VAS on Grove Road – Chris Vidler (WBDC) provided an update to the Clerk and the projected installation date is Mid-April. Clerk to check closer to the date to chase up the installation date.



8.2 **Speeding** – No current issues to report

8.3 **Lighting** – The clerk received an email from Highways England stating the faulty lights are due to be replaced with new lights, which should fix the fault. Cllr Booth will call Highways England to check that this will fix the lights. Clerk to monitor arrival of parts by tracking the call raised with Highways England.

9. Planning Documentation Changes WBDC-

9.1 WBDC Planning training 12th March 2018

The Clerk and Cllr Booth provided an update of the training session. WBDC explained the rationale behind the decision to stop paper copies being distributed to Parish Councils. 85% of Planning applications are now submitted online so WBDC never receive a paper copy of most applications, which is why this service will now be chargeable if Parish councils require copies. The Clerk and Cllr Booth had to leave the training session to attend the Full Council meeting.

9.2 Proposal at Full council

It was decided at the Full Council 12/03/2018 meeting to defer the Proposal to buy equipment, etc. to facilitate the change from paper to potentially paperless Planning meetings. Copies will still be printed going forward and a decision will be made at a later meeting.

Cllr Booth produced an example of typical week for a Planning meeting and demonstrated the number of sheets required. The Planning application pack for the Woodspeen cookery school consisted of A4 sheets which can be printed in house, 8 A3 sheets which can be printed by WBDC at a cost of 6p per sheet and 2 A1 sheets at a cost of £8.50 per sheet. The total cost for this meeting, not including A4 sheets or the Clerks time to print the sheets was £18 for one planning application. Cllr Booth also demonstrated another planning application example for the Railway Bridge at Marsh Benham which had a number of different sized sheets. It was agreed that a definition would be required in the future, to determine exactly what data would be provided by the Clerk for Planning meetings.

9.3 Parish council equipment review

This item is deferred

10. To review any correspondence received. Letter concerning speeding on the Lambourn Road, already discussed - None

11 Any other items for consideration - None

Meeting closed at 7:01pm

Next meeting Tuesday 28th May 2018 STARTING AT 6:30pm. Venue tbc

| Signed: | Name (print): | Date: |
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Abbreviations:

SPC = Speen Parish Council,

WBDC = West Berkshire Council

SSDNAG: Speen Stockcross and Donnington Neighbourhood Action Group

NAG = Neighbourhood Action Group