



<b>SPEEN PARISH COUNCIL</b> <b>MINUTES OF THE MAINTENANCE COMMITTEE MEETING</b> <b>HELD ON MONDAY 21<sup>st</sup> August 2017 AT SPEEN PAVILION, SPEEN STARTING AT 6.30 P.M.</b>		
<b>Present</b>	<b>Parish Councillors</b>	S Larkins, S Harris, A Booth, R Scorey
	<b>WBDC Councillor</b>	None
	<b>Parish resident</b>	1
	<b>Clerk</b>	L Blake

**Open Session:** Parishioner arrived at 6:32pm. The Parishioner expressed concerns about Dogs at Speen Recreation Park and the mix of children and Dogs in the park. The Parishioner also expressed concerns about children playing football in the park where dogs are exercised. Cllr Scorey explained the reasoning behind the decision to allow dogs on the recreation ground. The park was already being used by Dog owners and it was hoped that responsible dog owners would guide irresponsible dog owners. Cllr Scorey said that SPC would check with the maintenance company to check if there is a dog problem at Speen Recreation ground (Clerk to check).

Cllr Harris also explained the council's decision and suggested that perhaps the concerns could be included in the SPC newsletter

Cllr Scorey is involved in the production of the Newsletter and made a note of the Parishioners concerns

Cllr Booth suggested taking images of any offences

Cllr Scorey suggested the Neighbourhood team being involved as there could be anti-social behaviour issue.

6:45pm Parishioner left the meeting

Resolution	Item	Action
Item 2 resolved	<p>1. <b>Apologies for absences:</b> Cllr Tull</p> <p>2. <b>Minutes of previous meeting</b></p> <p>Minutes of Maintenance meeting 17<sup>th</sup> July 2017, approved subject to one change. Proposer Cllr Harris, seconder Cllr Larkins. All in favour. Cllr Scorey abstained.</p>	
	<p>3. <b>Declarations of Interest:</b> To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda - No declarations were made.</p>	
	<p>4. <b>Budget &amp; actual spend</b></p> <p>Cllr Larkins confirmed that 27% of the Budget has been spent up to July 2017</p>	
	<p>5. <b>Health &amp; Safety:</b> (items not covered elsewhere on agenda)</p> <p>No issues raised</p>	
Item 6 moved to Full council	<p>6 <b>Renewal of Maintenance contracts</b></p> <p>6.1 Huge variances in quotes noted by all councillors.</p> <p>6.2 Cllr Larkins queried litter picking cost for the Brummell road estate.</p> <p>6.3 Broadmead services/Kam Maintenance or Triangle did not include a waste disposal certificate or insurance.</p> <p>6.4 CD Facilities and Barbazon sent all requested documents.</p> <p>6.5 Broadmead and Sundog were discounted as the quotes were too high.</p> <p>6.6 Barbizon's are a local business but Cllr Larkins expressed concerns about the timings on the quote.</p> <p>6.7 The average cost was calculated to be £1966 per month</p> <p>6.8 Cllr Scorey made a note about expiration dates on Insurance certificates for CD facilities. Clerk to check that all of CD Facilities certificates are received and current. Clerk also to check that there is a current Waste certificate on file for</p>	Clerk

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	<p>Triangle.</p> <p>6.9 It was agreed to recommend C&amp;D Facilities to Full Council. Proposer Cllr Scorey, seconder Cllr Larkins. All in favour.</p>	
<p>7.2 Item resolved</p> <p>7.3 Item resolved</p> <p>7.5 item resolved</p>	<p><b>7 Review of general state of parish &amp; Speen Parish Council assets:</b></p> <p>7.1 War Memorial: There is some damage to the War memorial; three concrete posts were damaged on three separate occasions by Third party vehicles. Cllr Booth has asked if this could be moved to the Development committee meeting to check if the War Memorial is being enhanced or not.</p> <p>7.2 Ladywell – Draft lease has been received from Sutton Estates. To be discussed at the F&amp;GP Meeting on the 31<sup>st</sup> August 2017.</p> <p>7.3 The Pound - Cleared by S Pearce</p> <p>7.4 Noticeboards - It was noted that the Notice Board near the Starting Gate pub is wobbly. Clerk to check</p> <p>7.5 Bus shelter - Cleared by S Pearce</p> <p>7.6 Red phone box - -Cllr Booth removed notices from the Red phone box and noticed that the phone box had been used by Stockfest without permission. Consider a plaque for Phone box showing ownership of the Phone box. Cllr Booth suggested adding cleaning the phone box to the Maintenance contract. Cllr Larkins to check Electricity supply to Phone box</p>	<p>Clerk</p> <p>Cllr Larkins</p>
	<p><b>8 Environmental Maintenance</b></p> <p>8.1 <b>Triangle</b> – The latest Triangle Maintenance report was discussed and the change of contractors for the Three year contract was also discussed. Fly tipping was discussed as this was detailed in the Triangle report. To be discussed at Full Council.</p>	
<p>9.2 Item Resolved</p>	<p><b>9 Recreation grounds (general for Speen, Stockcross and Marsh Benham)</b></p> <p>9.1 <b>Strimming damage.</b> Clerk to check with Sundog about preventative measures in future.</p> <p>9.2 <b>Bird Droppings</b> - on play equipment discussed. Not found to be a huge problem. Remove from agenda.</p>	<p>Clerk</p>
<p>10.3 Item Resolved</p> <p>10.5 Item Resolved</p> <p>10.6 Item Resolved</p>	<p><b>10 Speen Recreation Ground:</b></p> <p>10.1 <b>External posts</b> – Requests for tenders have been sent, Clerk to chase up</p> <p>10.2 <b>Cleaning Contract</b> – Clerk to definite Cleaning scope of works</p> <p>10.3 <b>Purchase of Hygiene Consumables</b> - Purchased</p> <p>10.4 <b>Height bar</b> – Cllr Larkins contacted Barriers Direct. The bar can be repaired for £850 and can be replaced at a cost of between £1800 - £2000. Newbury Welding supplies will be contacted to provide an estimate of the cost to fix. Cllr Larkins to report at the next meeting.</p> <p>10.5 <b>Basketball Blackboard</b> – Work finished and invoice paid</p> <p>10.6 <b>Light in Disabled toilet</b> – Replaced by Cllr Booth</p> <p>10.7 <b>Vandalism &amp; arson damage to wooden climbing frames</b> – Temporary fix has been done by ARD playgrounds. Sign was suggested to highlight the cost of damage to dissuade vandalism. To be added to the Development committee agenda for the next meeting.</p> <p>10.8 <b>Grass and Hedge cutting</b> – Grass hasn't been cut behind the Pavilion at Speen. Check that hedges will be cut in August. Clerk to check with Sundog</p>	<p>Clerk</p> <p>Cllr Larkins</p> <p>Clerk</p>
<p>11.1 Item resolved</p>	<p><b>11 Stockcross Recreation Ground:</b></p> <p>11.1 <b>Waste behind Pavilion</b> - Removed</p> <p>11.2 <b>Car park Extension</b> – Cllr Larkins confirmed start date of the 4<sup>th</sup> September. Cllr Larkins is due to meet with Cllr Winn and the Contractor on the 29<sup>th</sup> August. Warning notice will be displayed in the car park whilst work is being carried out. Clerk to display the notice</p>	<p>Clerk</p>



	<p>11.3 Hedge cutting – Email received from Parishioner with regards to the Hedge, trees and light at the Recreation ground. Cllr Larkins to check ownership of Trees and Hedges</p>	
	<p><b>12 Other items:</b></p> <p><b>12.1 Portaloo at Stockcross</b> – Was reported as being open. Clerk to check</p> <p><b>12.2 Stockcross Pavilion plans</b> – Old plans were discussed by Council as an item of historic interest</p> <p>12.3 Cllr Harris and Cllr Booth are unable to attend the next Maintenance meeting scheduled for the 18<sup>th</sup> so it has been rescheduled for Tuesday 19<sup>th</sup> September</p>	<p>Clerk</p>

Meeting Finished at 7:56pm  
Next meeting Tuesday 19<sup>th</sup> September 6:30pm

<p><b>Signed:</b></p>	<p><b>Name (print):</b></p>   <p><b>Position:</b></p>	<p><b>Date:</b></p>
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