



**SPEEN PARISH COUNCIL**  
**MINUTES OF THE FULL COUNCIL MEETING**  
**HELD ON MONDAY 16<sup>th</sup> OCTOBER 2017 AT THE MAJENDIE HALL, ST. MARY'S CHURCH, SPEEN**  
**STARTING AT 7.30 P.M.**

<b>Present</b>	<b>Parish Councillors</b>	S Larkins ( <i>Chair</i> ), T Mathers ( <i>Vice Chair</i> ), R Scorey, A Amirtharaj, Cllr Harris, Cllr Phillips, Cllr Booth, Cllr Tull
	<b>WBDC Councillor</b>	Paul Bryant
	<b>Parish resident</b>	Hemant Kinge,
	<b>Clerk &amp; RFO</b>	Lisa Blake

**Meeting started at 7:30pm**

**Open Session:** No Questions from Parishioners

Resolution	Item	Action																																
	1. <b>Apologies</b> were received from Cllr Winn and Cllr Newell-Hart. Cllr Booth confirmed that Cllr Newell-Hart will attend the next Full Council meeting																																	
	2. <b>Declarations of Interest:</b> Cllr Phillips declared an interest in 9.3 as he is a resident of Stockcross																																	
Resolved	3. <b>Minutes of previous meeting:</b> Minutes from the Full council meeting 11-9-2017, received and agreed in principal. Part II to be presented at the next Full council meeting. Section 9. Amend Mather to Mathers. Amend section 10.1 to read Cllr Larkins 'confirmed S137 process will be discussed at next F&GP meeting. <b>Proposal:</b> pending above corrections, to approve Minutes of the full council meeting held on Monday 11-9-17. Proposer Cllr Larkins, seconder Cllr Mathers, all in favour. Cllr Tull Abstained																																	
Resolved	4. <b>Financial report: Clerk as RFO</b> 4.1 Bank Balance confirmed. 4.2 Finance report to end of September 2017 accepted 4.3 To endorse Cheques since last meeting, Proposer Cllr Larkins, seconder Cllr Scorey, all in favour. Cllr Tull Abstained. Cllr Mathers queries the BALC cheque for <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th>Cheques for Endorsement</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>17/08/2017</td> <td>2504</td> <td>Castle Water</td> <td>98.16</td> </tr> <tr> <td>17/08/2017</td> <td>2505</td> <td>ARD Playgrounds</td> <td>198.00</td> </tr> <tr> <td>17/08/2017</td> <td>2506</td> <td>Stephen Pearce</td> <td>238.00</td> </tr> <tr> <td>17/08/2017</td> <td>2507</td> <td>Berkshire County Training</td> <td>192.00</td> </tr> <tr> <td>22/08/2017</td> <td>2508</td> <td>Speen Parish hall</td> <td>20.40</td> </tr> <tr> <td>29/08/2017</td> <td>2509</td> <td>L Blake Expenses</td> <td>40.83</td> </tr> <tr> <td>29/08/2017</td> <td>2510</td> <td>A Booth Expenses</td> <td>4.00</td> </tr> </tbody> </table>	Cheques for Endorsement				17/08/2017	2504	Castle Water	98.16	17/08/2017	2505	ARD Playgrounds	198.00	17/08/2017	2506	Stephen Pearce	238.00	17/08/2017	2507	Berkshire County Training	192.00	22/08/2017	2508	Speen Parish hall	20.40	29/08/2017	2509	L Blake Expenses	40.83	29/08/2017	2510	A Booth Expenses	4.00	
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Page approved by (initials) & date:



Resolved	29/08/2017	2511	S Hicks Expenses	161.87																																																																					
	29/08/2017	2512	L Blake Wages	910.56																																																																					
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	<p>4.4 To approve further cheques for payment and Signature, Proposer Cllr Larkins, seconder Cllr Mathers, all in favour. Cllr Tull Abstained</p> <p>4.5 No comments about the Quarterly Budget vs Actual report. Proposer Cllr Larkins, seconder Cllr Harris, all in favour. Cllr Tull Abstained</p>																																																																								
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Resolved	<p><b>5 Finance &amp; General Purposes Committee: (Cllr Larkins)</b></p> <p>5.1 Debit card application. Cllr Larkins confirmed that Lloyds bank will not allow a debit card to be issued for Council bank accounts. Lloyds bank also stated that internet banking wasn't possible for Council bank accounts. Cllr Larkins will investigate this option. The NALC guidelines state that it is permissible to use internet banking. Requires more investigation</p> <p>5.2 BALC training courses have been provisionally booked. Proposer Cllr Larkins, seconder Cllr Harris, All in favour.</p> <p>5.3 Health and Safety – Cllr Booth highlighted that the Cess pit cover outside the church was not securely properly. There is a warning cone over the lid. Cllr Larkins also highlighted the wobbly fence at Speen recreation ground.</p>				Clerk/Cllr Larkins																																																																				



	5.4 SLCC Membership - Proposer Cllr Larkins, seconder Cllr Booth, All in favour	
Resolved	<p><b>6 Planning &amp; Highways Committee: (Cllr Booth / Cllr Scorey)</b></p> <p>6.1 To receive Minutes of meetings held on 25-9-17</p> <p>6.2 Cllr Booth confirmed that there are two prices for the replacement of street lights. The bracket and the street light. An accurate price for replacement would include a price for both components. This information has been presented to the Development meeting. Cllr Booth asked for confirmation of ownership of the Obelisk. Clerk to contact Newbury Town council for ownership details.</p>	Clerk
	<p><b>7 Communications Committee</b></p> <p>7.1 To receive Minutes of meetings held on 04-9-17.</p> <p>7.2 Summer fete to be added to the next Comms agenda for the meeting on the 5th December 2017</p> <p>7.3 All four policies recommended for Adoption by SPC. Proposer Cllr Scorey, seconder Cllr Larkins, All in favour. Cllr Tull Abstained</p> <p>7.4 SPC Newsletter – It was confirmed that an article about the SID will be included in the Newsletter. Committee also hoping for a Planning decision from WBC with regards to the Sutton estates development in Speen (Lambourn road and A4). The newsletter will be a Winter newsletter.</p> <p>7.5 SPC New website – Cllr Amirtharaj confirmed that the website is in need of an overhaul. A basic 1and1 account has been purchased and the long term plan is to move the SPC website to this new platform. However, there is a large amount of work involved in backups, migrating data to the new provider and setting up new Email accounts with 1and1. The current path of action was decided that the domain would be renewed with Edge and then SPC would work with Edge to update the website. Cllr Mathers expressed a view that he would like the SPC website to be moved to a new provider, as agreed at a previous council meeting. Cllr Larkins confirmed that SPC will remain with Edge for the foreseeable future and the new website issue will be added to the next Comms agenda for further discussion. Continuity of service was classed as the most important issue.</p>	
	<p><b>8 Development Committee</b></p> <p>8.1 Community Bid for War Memorial – Cllr Booth has completed the bid form. A quotation has been received from Triangle. The cost of the work will be £3605 +VAT. It is expected that the Community bid will provide 50% of the funding. There is currently no Parish plan to repair the War Memorial. SPC is seeking a grant of £2164 towards the project. There is a possibility of S106 funds being used to make up the shortfall. Cllr Booth emailed the completed bid form to the Full Council prior to the meeting, with supporting documents for the bid. This item should have been added as a Proposal to the Full council meeting. Cllr Harris suggested that an Extraordinary Council meeting be held on Monday 23<sup>rd</sup> October 2017 to discuss the bid. Clerk to create an agenda and set up the meeting. Ownership of the track at the Stockcross Recreation ground to be determined.</p>	Clerk
	<p><b>9 Maintenance Committee</b></p> <p>9.1 Minutes from meeting held on the 19<sup>th</sup> September 2017 received</p> <p>9.2 Car park extension project completed on time. OE Drewitt provided a good service</p> <p>9.3 Cllr Phillips expressed concerns of residents at Stockcross. In their opinion parking has not been improved at all. Councillors questioned if parking on a kerb</p>	



	<p>was illegal. It was determined that it is not illegal. The Stockcross village Facebook page have not been very complimentary about the project. Cllr Harris confirmed that she had seen the comments on the Facebook page. It was agreed that the Clerk would contact AFC Newbury so they can try to manage the parking issue at Stockcross</p>	Clerk
	<p><b>10 Working Party for Stockcross recreation ground Pathway</b></p> <p>Cllr Larkins suggested that as this is a temporary project it would be suited to a Working Party. Cllr Phillips recalled that ten years ago there was a similar proposal from the school to install a pathway but when the project was proposed, the majority of the school were not in favour. Cllr Mathers suggested that the Working party should look at the idea initially before it's discussed at Full Council. Stockcross residents would be consulted about the pathway project, particularly the residence near the pathway. Cllr Philips outlined that membership of the Working party is not restricted to Council members. Proposer Cllr Larkins, seconder Cllr Phillips, all in favour. Cllr Booth, Cllr Mathers and Cllr Phillips all volunteered to join the Working Party. Clerk to email invitation to Tony Hersh and Rachel Thistlewaite. All Working Party members to be emailed confirming membership and to receive Working party guidelines.</p>	Clerk
	<p><b>11 Correspondence</b> 11.1 A charitable request was received from the Rosemary appeal for a donation. A donation was made previously in June 2017. It was agreed that no further donation would be made at this point. Clerk to email the Charity.</p>	Clerk
	<p><b>12 Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)</b> Cllr Scorey confirmed that her maternity leave will now begin Cllr Harris highlighted local break ins to garden sheds. Cllr Tull also confirmed a number of shed break ins. TVP have issued advise re locking garden sheds. Cllr Larkins confirmed that she will not standing for re-election next year, she will remain in office until the AGM in May 2018 Cllr Mathers also confirmed that he will be leaving in March 2018 Cllr Tull offered thanks for all of their hard work Full council asked whether the SID was closer to being live Cllr Tull asked for permission to use SPC PO box occasionally. It was agreed that is acceptable.</p>	
	<p><b>13 Exclusion of the Press and Public</b> No confidential matters to discuss</p>	

There being no further business to discuss, the meeting finished at 8:46pm

Date of next meeting 13<sup>th</sup> November 2017

<b>Signed:</b>	<b>Name (print):</b>	<b>Date:</b>
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	<b>Position:</b>	
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**Abbreviations used:**

SPC = Speen Parish Council

SSDNAG = Speen, Shaw and Donnington Neighbourhood Action Group

WBDC = West Berkshire District Council

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