



**SPEEN PARISH COUNCIL**  
**MINUTES OF THE FULL COUNCIL MEETING**  
**HELD ON MONDAY 15<sup>th</sup> JANUARY 2018 AT THE MAJENDIE HALL, ST. MARY'S CHURCH, SPEEN**  
**STARTING AT 7.30 P.M.**

<b>Present</b>	<b>Parish Councillors</b>	Cllr Mathers ( <i>Acting Chair</i> ), Cllr Amirtharaj, Cllr Phillips, Cllr Booth, Cllr Newell-Hart, Cllr Harris, Cllr Kinge
	<b>WBDC Councillor/Employee</b>	Paul Bryant, Chris Vidler
	<b>Parish residents</b>	Tony Hersh, Chrissie Payne, Glenn Renshaw, Jessica Hodgson, Tony Simms
	<b>Clerk &amp; RFO</b>	Lisa Blake

**Meeting started at 7:36pm**

**Open Session:** Five Stockcross Parishioners were present to discuss the Asset of Community Value proposal for Stockcross (The Rising Sun Pub). Cllr Mathers proposed that Items 11 and 12 be moved on the agenda and discussed between item 3 and 4 to accommodate the Parishioners attendance. Cllr Mathers granted permission for photographs to be taken at the meeting by the Grapevine Photographer in attendance.

1. **Apologies** were received from Cllr Scorey (Maternity leave). Cllr Winn (Illness), Cllr Larkins (Family emergency)
2. **Declarations of Interest:**  
Cllr Phillips declared an interest as he is a resident of Stockcross and two items on the agenda directly relate to Stockcross

Resolution	Item	Action
	<p><b>3. Planning &amp; Highways Committee:</b> (<i>Cllr Booth / Cllr Scorey</i>)</p> <p>3.1 Cllr Booth explained the three options detailed by WBDC. The hedge and trees surrounding Donnington Golf Course could grow and obstruct the VAS, however, the sign will be high enough for vegetation not to interfere with the radar. The preferred option is number one on the plan provided by WBDC. Cllr Harris asked if WBDC had recommended a location. Cllr Booth confirmed that Option one is the preferred choice for WBDC. The three reasons for recommending option one are:</p> <p style="padding-left: 40px;">Hedge and trees (previously discussed) Closer to the Brummell Road Junction VAS can be mounted on Street lighting on the South side of Grove Road (cheaper option).</p> <p>A detection zone is required for the VAS to operate which is one of the reasons Option one is recommended. The original location was found to be too close to the bend situated on Grove Road to register speeding. Option three was considered to be too close to Sutton Road.</p> <p>Standing orders suspended at 7:45pm to allow Chris Vidler (WBDC to speak) Proposer: Cllr Mathers Seconded: Cllr Booth All in favour</p>	

Page approved by (initials) & date:



	<p>Chris Vidler confirmed that Option one would be the cheapest option and confirmed the range required for the VAS device to detect speeding motorists. A delivery schedule of 7 to 8 weeks was confirmed for delivery and installation.</p> <p>Standing orders reinstated at 7:53pm.</p> <p>Proposer: Cllr Mathers          Seconder: Cllr Booth          All in Favour</p> <p>To approve Location 1 for the VAS          Proposer: Cllr Mathers          Seconder: Cllr Booth          All in Favour</p> <p>3.2 Minutes from Planning meeting 19<sup>th</sup> December 2017 were received. Cllr Booth confirmed that there had been some discrepancies at the meeting between the tick boxes on the Planning application forms and the plans. Cllr Harris also confirmed that this wasn't an isolated incident. Cllr Booth asked Paul Bryant to raise this issue informally with the Planning department at WBDC.</p> <p>3.3 Cllr Booth explained the proposed WBDC change to the current Planning procedure. It was determined that SPC do not have the facility to print A0 copies of plans. Cllr Mathers requested an analysis of the costs to determine the full impact on the Council. Cllr Mathers asked the Clerk to speak to other Parish councils to determine their plan to deal with this issue.</p> <p>The Clerk was also asked to calculate the estimated costs of requesting printed copies from WBDC for a year. Cllr Newell- Hart explained that costs would vary greatly between meetings depending on the number of Planning applications.</p> <p>Cllr Booth would like to propose a letter is sent to WBDC and copied to BALC once the costs have been determined by the Clerk.          Paul Bryant explained that the Planning application process currently makes a loss which is why these charges are being introduced.</p> <p>Proposer: Cllr Mathers          Seconder: Cllr Newell-Hart          All in Favour</p> <p>3.4 Cllr Booth Explained the Benham Estate documentation. Estates can now make a declaration which prevents new footpaths being requested on their land. Benham Estates have issued this documentation as a declaration.          Cllr Harris confirmed that this happens every year</p>	<p>Clerk</p> <p>Clerk</p>
	<p><b>10 Stockcross Recreation Pathway Working Party (Cllr Phillips)</b>          10.1 Cllr Phillips confirmed that the Working party are scheduled to meet on the 31<sup>st</sup> January. Data and costs for the project have been compiled. A member of the Working party has requested to leave and a new member must be Proposed. Cllr Phillips queried if a councillor could appoint a new member of the Working party Cllr Mathers explained the process for electing a new Working party member and</p>	



	<p>the Proposal will be added to the Extra Ordinary meeting scheduled for the 22<sup>nd</sup> January.</p> <p>Standing orders suspended at 8:20pm to allow Tony Hersh (Stockcross resident) Proposer: Cllr Mathers Seconded: Cllr Phillips All in favour</p> <p>Tony Hersh discussed the need to appoint a new Working party member. Cllr Mathers outlined the process for appointment and confirmed that a Proposal will be included at the EM on the 22<sup>nd</sup> January.</p> <p>Standing orders reinstated at 8:24pm to allow Tony Hersh (Stockcross resident) Proposer: Cllr Mathers Seconded: Cllr Phillips All in favour</p> <p>8:26pm Cllr Booth left the meeting</p>	
	<p><b>11 Asset of Community Value Working Party (Cllr Phillips)</b></p> <p>11.1 Cllr Mathers confirmed that the Proposal is not on the agenda but the documents relating to the Proposal can be discussed.</p> <p>8:30pm Cllr Booth returned to the meeting</p> <p>Cllr Phillips outlined the reasons for the nomination of The Rising Sun pub Cllr Mathers asked for a note to be added stating that the pub is in the Parish of Speen.</p> <p>Standing orders suspended at 8:37pm to allow the Landlady of the Rising Sun pub to speak. Proposer: Cllr Mathers Seconded: Cllr Phillips All in favour</p> <p>The Landlady is opposed to the ACV for the Rising Sun due to concerns about the impact on the business.</p> <p>Cllr Mathers asked for clarification about how the business will be affected</p> <p>The Landlady is concerned that it will make it harder to sell the pub on the open market.</p> <p>Cllr Mathers confirmed that the Landlady of the pub is concerned that her business will be adversely affected if the nomination is successful.</p> <p>Standing orders reinstated at 8:45pm Proposer: Cllr Mathers Seconded: Cllr Phillips 6 in favour 1 Abstention</p> <p>Cllr Amirtharaj asked for confirmation that the Landlady had been contacted about the Nomination</p> <p>Cllr Phillips stated that it was agreed at the last Working Party meeting that all parties would be contacted. John Hayward (Pub Owner) has been contacted and he is not interested in being involved with the ACV Nomination. West Berks</p>	

Page approved by (initials) & date:



Brewery have also been contacted and confirmed that there will not be any involvement from West Berks Brewery.

Cllr Newell-Hart requested that all parties should be contacted for the nomination to be supported by SPC.

Cllr Harris confirmed that Cllr Phillips has posted a message on the Stockcross Facebook site about the nomination the morning after the Full Council meeting in December.

Cllr Mathers confirmed that the Proposal would be discussed at the EM on 22<sup>nd</sup> January.

## 11.2 Working Party Membership

Proposer: Cllr Phillips  
Seconded: Cllr Booth  
5 in Favour  
1 Against  
1 Abstention

Cllr Harris will not be attending the EM

Cllr Newell-Hart reiterated that all views should be considered

Cllr Amirtharaj also would like all views to be considered before the ACV is formally considered.

Cllr Mathers would like any interested parties to have access to the written submission prior to the EM

9:04pm Parishioners left the meeting

## 4 Minutes of previous meeting:

4.1 Minutes from 13-11-2017 were approved

Proposer: Cllr Booth  
Seconder: Cllr Newell-Hart  
4 councillors in favour  
3 Abstentions

Minutes from 11-12-2017 were approved

Proposer: Cllr Mathers  
Seconder: Cllr Newell-Hart  
All in favour

## 5 Financial report: Clerk as RFO

5.1 Bank Balance confirmed.

5.2 Finance report to end of December 2017 accepted.

Proposer Cllr Harris, Seconder Cllr Phillips, All in favour



	<p>5.3 To endorse Cheques since last meeting, Proposer Cllr Newell-Hart, Seconder Cllr Amirtharaj, All in favour</p> <table border="1" data-bbox="296 322 1350 732"> <thead> <tr> <th colspan="4">Cheques for Endorsement</th> </tr> </thead> <tbody> <tr> <td>09/11/2017</td> <td>2573</td> <td>CT Electrical (Newbury) Ltd</td> <td>86.40</td> </tr> <tr> <td>09/11/2017</td> <td>2575</td> <td>Clerk</td> <td>58.82</td> </tr> <tr> <td>09/11/2017</td> <td>2576</td> <td>SLCC</td> <td>139.00</td> </tr> <tr> <td>09/11/2017</td> <td>2577</td> <td>C&amp;D Facilities</td> <td>1,451.84</td> </tr> <tr> <td>09/11/2017</td> <td>2578</td> <td>Newbury Office Supplies</td> <td>74.94</td> </tr> <tr> <td>27/11/2017</td> <td>2579</td> <td>Clerk</td> <td>973.22</td> </tr> <tr> <td>27/11/2017</td> <td>2580</td> <td>SSE</td> <td>80.97</td> </tr> <tr> <td>27/11/2017</td> <td>2581</td> <td>BALC</td> <td>48.00</td> </tr> </tbody> </table> <p>5.4 To approve further cheques for payment and Signature, Proposer Cllr Phillips, seconder Cllr Booth, All in favour.</p> <table border="1" data-bbox="296 857 1350 1086"> <thead> <tr> <th colspan="4">Cheques for Approval</th> </tr> </thead> <tbody> <tr> <td>11/12/2017</td> <td>2582</td> <td>Sundog</td> <td>800.00</td> </tr> <tr> <td>11/12/2017</td> <td>2583</td> <td>C&amp;D Facilities</td> <td>1,631.36</td> </tr> <tr> <td>19/12/2017</td> <td>2584</td> <td>S Hicks</td> <td>74.91</td> </tr> <tr> <td>19/12/2017</td> <td>2585</td> <td>Clerk</td> <td>122.49</td> </tr> <tr> <td>19/12/2017</td> <td>2586</td> <td>Clerk</td> <td>934.65</td> </tr> </tbody> </table> <p>5.5 Budget vs Actual report Proposer Cllr Newell-Hart, seconder Cllr Phillips, All in favour.</p>	Cheques for Endorsement				09/11/2017	2573	CT Electrical (Newbury) Ltd	86.40	09/11/2017	2575	Clerk	58.82	09/11/2017	2576	SLCC	139.00	09/11/2017	2577	C&D Facilities	1,451.84	09/11/2017	2578	Newbury Office Supplies	74.94	27/11/2017	2579	Clerk	973.22	27/11/2017	2580	SSE	80.97	27/11/2017	2581	BALC	48.00	Cheques for Approval				11/12/2017	2582	Sundog	800.00	11/12/2017	2583	C&D Facilities	1,631.36	19/12/2017	2584	S Hicks	74.91	19/12/2017	2585	Clerk	122.49	19/12/2017	2586	Clerk	934.65	
Cheques for Endorsement																																																														
09/11/2017	2573	CT Electrical (Newbury) Ltd	86.40																																																											
09/11/2017	2575	Clerk	58.82																																																											
09/11/2017	2576	SLCC	139.00																																																											
09/11/2017	2577	C&D Facilities	1,451.84																																																											
09/11/2017	2578	Newbury Office Supplies	74.94																																																											
27/11/2017	2579	Clerk	973.22																																																											
27/11/2017	2580	SSE	80.97																																																											
27/11/2017	2581	BALC	48.00																																																											
Cheques for Approval																																																														
11/12/2017	2582	Sundog	800.00																																																											
11/12/2017	2583	C&D Facilities	1,631.36																																																											
19/12/2017	2584	S Hicks	74.91																																																											
19/12/2017	2585	Clerk	122.49																																																											
19/12/2017	2586	Clerk	934.65																																																											
	<p><b>6 Finance &amp; General Purposes Committee:(Cllr Larkins)</b></p> <p>6.1 Proposal to accept Precept for FY 2018/2019. Cllr Harris noted that there was a full stop and not a comma. Proposer: Cllr Mathers Seconder – Cllr Newell-Hart 6 In favour, 1 Abstention</p> <p>6.2 <b>Proposal:</b> Online training resource offered by WBC as a Clerk Training resource. £50 a year Cllr Mathers confirmed that the Online Clerks training resource would be paid yearly and not on a recurring basis. Proposer: Cllr Mathers Seconder – Cllr Amirtharaj All in favour</p> <p>6.3 The temperature of Majendie hall was discussed. Clerk to investigate alternative venues for future Full Council meetings. To be added to the next Full Council agenda for discussion</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																																												
	<p><b>7 Communications Committee: (Cllr Scorey / Cllr Amirtharaj)</b></p> <p>7.1 Cllr Amirtharaj confirmed that the Draft newsletter has been finalised and a draft copy of the newsletter will be circulated next week. The draft copy can be reviewed at the next Full Council meeting. Newsletter distribution to be added to the next Full Council agenda.</p>																																																													



	<p><b>8 Development Committee (Cllr Mathers/Cllr Winn)</b></p> <p>8.1 <b>Proposal</b> - To set up a Working Party for the War Memorial Improvement Cllr Mathers confirmed that the Members bid were successful for the War Memorial improvement project. The Development committee meets quarterly so it was agreed to set up a Working Party. November is the proposed finish date. Cllr Newell-Hart and Cllr Booth will both be members of the Working Party. Proposer: Cllr Mathers Seconder – Cllr Phillips All in favour</p> <p>8.2 Proposal to spend up to £50 for Phone box plaque to be engraved with the text 'Property of Speen PC'  Proposer: Cllr Mathers Seconder – Cllr Phillips All in favour</p>	Cllr Booth
	<p><b>9 Maintenance Committee (Cllr Harris/Cllr Larkins)</b></p> <p>9.1. Minutes from meeting held on 18-12-2017 received</p> <p>9.2 Remove Stockcross Recreation ground parking from the agenda</p> <p>9.3 <b>Proposal</b> : To approve the Grass cutting Contract and Specification Grass cutting specification discussed. Cllr Amirtharaj queried the hedge cutting element of the contract. Clerk explained that only hedge cutting at Speen Recreation ground is included in this specification. Cllr Mathers queried the 'Thursday' only clause in the contract and payment terms. Proposer: Cllr Harris Seconder – Cllr Newell-Hart All in favour</p>	
	<p><b>10 Stockcross Recreation Pathway</b> 10.1 Discussed earlier in the meeting</p>	
	<p><b>11 Asset of Community Value</b> 11.1 Discussed earlier in the meeting</p>	
	<p><b>12 Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)</b> None received 12.1 SSDNAG minutes were received</p>	
	<p>13 SPC website was discussed as some parishioners have been unable to view minutes and agendas on the SPC website. Cllr Mathers asked the Clerk to change the colour of the headings to highlight the current year. 13.1 EM meeting date of 22<sup>nd</sup> January agreed upon to discuss two working party Proposals  Proposer: Cllr Mathers Seconder – Cllr Booth 6 in favour. 1 Abstention</p> <p>14 No matter of confidential nature to discuss at this meeting</p>	



--	--	--

There being no further business to discuss, the meeting finished at 9:47pm  
Date of next Ordinary Full council meeting 12th February 2018

<b>Signed:</b>	<b>Name (print):</b>	<b>Date:</b>
	<b>Position:</b>	

Abbreviations used:

SPC = Speen Parish Council

SSDNAG = Speen, Shaw and Donnington Neighbourhood Action Group

WBDC = West Berkshire District Council

EM = Extraordinary Meeting

ACV = Asset of Community Value

FINAL

Page approved by (initials) & date:

--