



SPEEN PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD ON MONDAY 11th SEPTEMBER 2017 AT THE MAJENDIE HALL, ST. MARY'S CHURCH, SPEEN
STARTING AT 7.30 P.M.

Present	Parish Councillors	S Larkins (<i>Chair</i>), T Mathers (<i>Vice Chair</i>), R Scorey, A Winn, A Amirtharaj, Cllr Harris
	WBDC Councillor	
	Parish resident	4
	Clerk & RFO	Lisa Blake

Meeting started at 7:32pm

Open Session: Two members of Stockcross Primary PTA, Tony Hersh and Rachel Thistlethwaite, plus two members of the Parochial Church Council, Stockcross, Brian Nobes and John Hughesdon.

Agenda order was changed so parishioner's questions could be addressed first.

Tony Hersh spoke first and explained the residents of Stockcross have been looking at improving road safety. Currently most parents park in the Stockcross Village hall car park and walk across the road to the school in Chapel Road. Parents would like to use the Stockcross recreation ground car park and walk to school via the car park. Mr Hersh has spoken previously to WBC, to a safety officer who suggested the recreation ground car park as an alternative to crossing the road. The PTA have discussed raising funds to build a pathway but prior to spending any money, the PTA wanted to speak to SPC to find out how likely it was that the path would be approved by SPC.

Cllr Scorey stated that in principle it was a good idea but the extra maintenance costs would need to be determined by each council committee (Maintenance, F&GP, Development and Planning and Highways)

All of the above committees would need to be involved in the decision making process.

Generally the Council is in favour of the idea

Rachel Thistlewaite commented that some parents are already using the Recreation ground car park.

Tony Hersh stated that Cheryl Evans from WBC stated that a pathway would be required because the land is owned by SPC. Councillors queried this point. A check would need to be made to determine if planning permission is required.

Cllr Mathers agreed in principle to the idea of a pathway and also confirmed that there is a gate from the recreation area to Chapel lane.

Rachel Thistlewaite asked for confirmation of the car park capacity.

30 spaces were confirmed as the car park capacity.

Cllr Larkins confirmed that the car park extension would be completed this week, 15th September.

Cllr Mathers stressed that all council meetings are open to the public

Cllr Scorey suggested that a working party could be suitable to discuss the pathway

Cllr Larkins confirmed that this item will be added to the next available agenda.

Tony Hersh queried the SID training on the agenda

Cllr Scorey discussed speed testing in Speen and talked about SSDNAG meetings and WBC speed testing. Cllr Scorey advised not collecting anymore speeding data as WBC have confirmed that the highway in Stockcross will not be altered any further.

Tony Hersh is still of the opinion that speeding is an issue in the village of Stockcross.

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Cllr Larkins put forward a request for new councillors to the PTA members or asked if they knew of anyone that might be interested.

Tony Hersh and Rachel Thistlethwaite left the meeting 7:44pm

The S137 application was then discussed with Brian Nobes and John Hughesdon from St Mary's church, Stockcross.

Cllr Larkins stated that she was intending to write a letter about this application. Cllr Larkins apologised to the parochial council members and the council for the lateness of the letter.

Cllr Amirtharaj confirmed that further information was required before this request could be considered

The Parochial council members confirmed that the churchyard is almost full and ownership of the churchyard has passed back to the parochial council. The council have made the decision to develop a remembrance garden with permanent memorials for parishioners. Money has already been spent clearing the area and future developments include adding a path and a bench.

Cllr Amirtharaj asked if there was a date confirmed for the project

PCC members stated that there is a church meeting on the 14th September where the design and timescales will be discussed

Cllr Amirtharaj asked if the remembrance garden would be open to the public.

PCC members confirmed that the garden will be open to members of the public and that they were disappointed that the request had been declined by the council.

Cllr Larkins explained how S137 funds are allocated and explained that they are not awarded for regular maintenance costs.

Cllr Mathers also confirmed that the funds are not awarded for maintenance costs

Cllr Larkins cited an example of a one off donation made to a Brass band in Speen

Cllr Scorey explained the policy for S137 fund allocation. Explained that the funds are for one off projects.

Cllr Larkins confirmed that there is an amount of £1500 for S137 funds to allocate for the whole year

PCC members will agree the specification for the monument in the remembrance garden at their meeting. Clerk to email a new S137 application form to be completed prior to the meeting on Thursday

Open session ended 8.01pm

All parishioners left.

Resolution	Item	Action
	1. Apologies were received from Cllr K Phillips; Cllr Booth, Cllr Newell- Hart, Cllr L Tull is on a 6 month voluntary suspension. Reasons for absence were approved	
	2. Declarations of Interest: Cllr Winn declared an interest in 14.2, employed by Sutton Estates	
Resolved	3. Minutes of previous meeting: Minutes from the Full council meeting 14-8-2017, received and agreed in principal. Cllr Harris to be added to attendees. Proposal: pending above corrections, to approve Minutes of the full council meeting held on Monday 14-8-17. Proposer Cllr Larkins, seconder Cllr Mathers, all in favour	



Resolved	<p>4. Financial report: Clerk as RFO</p> <p>4.1 Bank Balance confirmed. 4.2 Finance report to end of August 2017 accepted 4.3 To endorse Cheques since last meeting, Proposer Cllr Larkins, seconder Cllr Winn, all in favour.</p> <table border="1" data-bbox="296 450 1350 1032"> <thead> <tr> <th colspan="4">Cheques for Endorsement</th> </tr> </thead> <tbody> <tr><td>01/07/2017</td><td>2492</td><td>The Good Exchange</td><td>300.00</td></tr> <tr><td>09/07/2017</td><td>2493</td><td>SSE Enterprise</td><td>220.82</td></tr> <tr><td>09/07/2017</td><td>2494</td><td>Triangle</td><td>144.00</td></tr> <tr><td>09/07/2017</td><td>2495</td><td>Stephen Pearce</td><td>243.00</td></tr> <tr><td>09/07/2017</td><td>2496</td><td>Dr MM Carr</td><td>95.99</td></tr> <tr><td>12/07/2017</td><td>2497</td><td>SSE</td><td>240.79</td></tr> <tr><td>26/07/2017</td><td>2498</td><td>PCC of Speen</td><td>144.00</td></tr> <tr><td>26/07/2017</td><td>2499</td><td>ARD Playgrounds</td><td>68.40</td></tr> <tr><td>26/07/2017</td><td>2500</td><td>Triangle Management</td><td>900.00</td></tr> <tr><td>26/07/2017</td><td>2501</td><td>Sundog Maintenance</td><td>400.00</td></tr> <tr><td>31/07/2017</td><td>2502</td><td>Salary</td><td>674.82</td></tr> <tr><td>31/07/2017</td><td>2503</td><td>Salary</td><td>1136.05</td></tr> </tbody> </table> <p>4.4 To approve further cheques for payment and Signature, Proposer Cllr Larkins, seconder Cllr Scorey, all in favour.</p>	Cheques for Endorsement				01/07/2017	2492	The Good Exchange	300.00	09/07/2017	2493	SSE Enterprise	220.82	09/07/2017	2494	Triangle	144.00	09/07/2017	2495	Stephen Pearce	243.00	09/07/2017	2496	Dr MM Carr	95.99	12/07/2017	2497	SSE	240.79	26/07/2017	2498	PCC of Speen	144.00	26/07/2017	2499	ARD Playgrounds	68.40	26/07/2017	2500	Triangle Management	900.00	26/07/2017	2501	Sundog Maintenance	400.00	31/07/2017	2502	Salary	674.82	31/07/2017	2503	Salary	1136.05													
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Resolved Resolved	<p>5 Finance & General Purposes Committee: (Cllr Larkins)</p> <p>5.1 Minutes from last meeting received 5.2 Debit card application to be made. Proposer, Cllr Larkins, Seconder Cllr Winn. All in favour</p>	Clerk																																																																

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Resolved	<p>5.3 Clean Audit report confirmed</p> <p>5.4 Health and Safety – Broken glass pane at Stockcross pavilion will be fixed this week. Clerk to confirm when fixed.</p>	
Resolved	<p>6 Planning & Highways Committee: (Cllr Booth / Cllr Scorey)</p> <p>6.1 To receive Minutes of meetings held on 29-8-17 Cllr Amirtharaj asked for confirmation that he would receive the minutes to this meeting. Cllr Larkins commented that the meeting had been good.</p> <p>6.2 Cllr Booth is part way through the task of identifying the ownership of street lights in Speen. Cllr Booth did not attend the meeting but an update will be provided at the next meeting.</p> <p>6.3 Stockcross Recreation Grounds Pathway –This was discussed in the open session at the start of the meeting. Cllr Harris highlighted that funds weren't yet raised. Cllr Larkins raised the question about governance and working parties. There is a requirement to check whether a Working party is required to report to Full Council or not. This needs to be determined before the next full council meeting. Fields in Trust would also need to be consulted about a pathway. Ongoing maintenance costs also need to be determined. Clerk and Cllr Larkins to investigate. There will be a proposal to set up a Working Party reporting to Full Council at the next Full Council meeting. Cllr Larkins queried planning requirements. Cllr Winn confirmed there would be some legal requirements for the pathway to be built.</p>	<p>Cllr Booth</p> <p>Clerk/ Cllr Larkins</p>
Resolved	<p>6.4 SID Training</p>	
	<p>7 Communications Committee</p> <p>7.1 Communications meeting was discussed. New Email and website were discussed and using noticeboards more effectively. Policies were also discussed. Cllr Harris asking about the newsletter production. Cllr Scorey confirmed that a Working party would be put in place to produce the newsletter. A meeting is planned for early October so that the newsletter can be approved at the next Full council meeting in October. Distribution of the newsletter was highlighted as a concern.</p> <p>7.2 RNIB Awareness day – This was discussed under the SSDNAG heading.</p> <p>7.3 New councillor photographs to be taken for the Newsletter in October. Cllr Larkins to determine dates for photographs to be taken.</p>	<p>Cllr Scorey</p> <p>Cllr Larkins</p>
Resolved	<p>8 Maintenance Committee</p> <p>8.1 Minutes from meeting held on the 21st August received by Full council. Councillors requested that all papers for meetings should be in a pdf format. Some of the emails papers were not pdf files. Cllr Winn queried the Height bar replacement point on the meeting minutes. Cllr Larkins confirmed that a welding firm has been contacted for a quote to repair the bar</p> <p>8.2 Cllr Larkins confirmed that this project should be completed on the 14th September. An invoice has been received from the contractor.</p> <p>8.3 Fly tipping discussed and it was agreed to remove this item</p> <p>8.4 Cllr Harris is unable to complete the playground checks for the next two weeks. Cllr Winn to carry out the checks whilst Cllr Harris is away.</p>	
	<p>9 Development Committee</p> <p>9.1 Cllr Mathers confirmed the applications date for a Community Grant; 27/10/2017 is the deadline. Cllr Mathers asked for any suggestions for the application. Councillors were asked to put forward any requests. Cllr Amirtharaj confirmed that he had a discussion with a parishioner with regards to installing a cricket pitch</p>	



	at Speen Recreation ground. It was agreed to discuss under point 12 of the agenda	
	<p>10 S137 Grant Requests</p> <p>10.1 St Mary's church – This was discussed in the Open session at the start of the Full council meeting. A new application form will be emailed by the Clerk. Cllr Harris asked for confirmation of the remaining S137 funds left to allocate. Cllr Larkins and the Clerk to confirm. Cllr Larkins confirmed that the S137 process would be discussed at the next F&GP meeting</p>	Cllr Larkins/Clerk
	<p>11 Correspondence</p> <p>11.1 Volunteers were requested for the BALC meeting on the 28th November 2017. Cllr Larkins confirmed that she may attend but this is not confirmed.</p> <p>11.2 Cllr Larkins confirmed that she would attend the RNIB awareness day</p> <p>11.3 Cllr Larkins requested nominations for Honorary positions at the BALC AGM on the 19th September 2017</p> <p>11.4 All comments to the proposed local government Boundary charges to be received by the deadline in November</p>	Cllr Larkins/Clerk
	<p>12 Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)</p> <p>Cllr Mathers enquired about whether SSDNAG still use the Speen PO Box for post. Is the Speen PO Box number advertised for SSDNAG correspondence? Cllr Larkins has not received any SSDNAG post.</p> <p>Cllr Amirtharaj thinks suggested using Speen Recreation ground as a cricket pitch in the Summer. This will be discussed at the next Development meeting.</p> <p>A list of all current keys and key holders will be compiled by the Clerk</p>	
	<p>13 Exclusion of the Press and Public</p> <p>Vote to exclude members of the Press and Public. Proposer Cllr Larkins, Seconder Cllr Mathers</p>	

There being no further business to discuss, the meeting finished at 8:44pm

Date of next meeting 16th October 2017

Signed:	Name (print):	Date:
	Position:	

Abbreviations used:

SPC = Speen Parish Council

SSDNAG = Speen, Shaw and Donnington Neighbourhood Action Group

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WBDC = West Berkshire District Council

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