



**SPEEN PARISH COUNCIL**  
**MINUTES OF THE FULL COUNCIL MEETING**  
**HELD ON MONDAY 11<sup>th</sup> DECEMBER 2017 AT THE MAJENDIE HALL, ST. MARY'S CHURCH, SPEEN**  
**STARTING AT 7.30 P.M.**

<b>Present</b>	<b>Parish Councillors</b>	S Larkins ( <i>Chair</i> ), Cllr Mathers ( <i>Vice Chair</i> ), A Amirtharaj, Cllr Phillips, Cllr Booth, Cllr Newell-Hart, Cllr Harris, Cllr Winn
	<b>WBDC Councillor</b>	Paul Bryant
	<b>Parish residents</b>	Tony Hersh, Edward Vandyk. Hemant Kinge
	<b>Clerk &amp; RFO</b>	Lisa Blake

**Meeting started at 7:30pm**

**Open Session:** Two Stockcross Parishioners were present to discuss the Asset of Community Value proposal for Stockcross (Rising Sun Pub). Cllr Larkins proposed that Item 11 be moved to the start of the meeting due to the Parishioners attendance.

1. <b>Apologies</b> were received from Cllr Scorey (Maternity leave)
2. <b>Declarations of Interest:</b> Cllr Phillips declared an interest as he is a resident of Stockcross

Cllr Larkins explained the WBDC Asset of Community Value form.

Cllr Newell-Hart queried what would happen if the pub was put up for sale, prior to it being listed as an Asset of Community Value. Clerk to check.

Cllr Phillips stated that he would be willing to head up the Asset of Community Value Working party

Cllr Mathers asked if the owner of the Pub had been consulted

Cllr Booth confirmed that 50% of Assets of Community Value are pubs

Cllr Larkins explained the Working party structure to the parishioners and asked if they could gain involvement from other Stockcross parishioners.

Cllr Newell-Hart asked if the current owner could be contacted

Edward Vandyk-requested that SPC lead the Working party

Cllr Amirtharaj would like to hear views from other parishioners

Proposal to set up a Working party to look into an application to register the Rising Sun as an Asset of community Value

Proposer: Cllr Larkins

Secunder: Cllr Mathers

All in Favour

Cllr Larkins requested volunteers for the Working party. Cllr Phillips and Cllr Newell-Hart both volunteered

Non council members must be proposed to become members of a Working party. Edward Vandyk and Tony Hersh will be proposed at the next Full council meeting on the 15<sup>th</sup> January 2018.

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On agenda point 11.1 there was a vote for SPC to apply to register The Rising Sun Pub as an Asset of Community Value

Proposer: Cllr Mathers

Seconder: Cllr Larkins

All in Favour

Agenda point 11.2 is now redundant

Parishioners left at 8:03pm. Cllr Newell-Hart also left the meeting. Meeting was suspended for five minutes

Meeting resumed at 8:08pm when Cllr Newell-Hart returned

Resolution	Item	Action																																												
	<p><b>3. Minutes of previous meeting:</b></p> <p>Cllr Larkins detailed a number of changes to the minutes from the 13<sup>th</sup> November 2017 meeting. Clerk to amend the minutes and represent at the next Full council meeting</p>																																													
	<p>Section 5.4 was brought forward by Cllr Larkins. Hemant Kinge was proposed as a new councillor for SPC. Mr Kinge outlined his reasons for wishing to become a Councillor and outlined his career experience and length of time living in Newbury.</p> <p>Proposer: Cllr Larkins Seconder: Cllr Mathers All in Favour All councillors then welcomed Hemant Kinge as a councillor</p>																																													
Resolved	<p><b>4. Financial report: Clerk as RFO</b></p> <p>4.1 Bank Balance confirmed.</p> <p>4.2 Finance report to end of November 2017 accepted. It was confirmed that £1600 has been allocated for the War Memorial project Proposer Cllr Larkins, seconder Cllr Harris, 8 in favour. One abstention</p> <p>4.3 To endorse Cheques since last meeting, Proposer Cllr Larkins, seconder Cllr Mathers, 8 in favour. One abstention</p> <table border="1"> <thead> <tr> <th>Cheques for Endorsement</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>16/10/2017</td> <td>2538</td> <td>Edge Hosts</td> <td>116.25</td> </tr> <tr> <td>16/10/2017</td> <td>2539</td> <td>SSE</td> <td>231.36</td> </tr> <tr> <td>16/10/2017</td> <td>2540</td> <td>Dr MM Carr</td> <td>30.56</td> </tr> <tr> <td>16/10/2017</td> <td>2541</td> <td>Sundog</td> <td>400.00</td> </tr> <tr> <td>30/10/2017</td> <td>2542</td> <td>Clerk</td> <td>987.68</td> </tr> <tr> <td>30/10/2017</td> <td>2543</td> <td>PCC of Speen</td> <td>108.00</td> </tr> <tr> <td>30/10/2017</td> <td>2544</td> <td>C&amp;D Facilities</td> <td>79.20</td> </tr> <tr> <td>30/10/2017</td> <td>2545</td> <td>SSE Contracting</td> <td>220.82</td> </tr> <tr> <td>30/10/2017</td> <td>2571</td> <td>Castle Water</td> <td>30.85</td> </tr> <tr> <td>30/10/2017</td> <td>2572</td> <td>Poppy Appeal</td> <td>34.00</td> </tr> </tbody> </table> <p>4.4 To approve further cheques for payment and Signature, Proposer Cllr Larkins,</p>	Cheques for Endorsement				16/10/2017	2538	Edge Hosts	116.25	16/10/2017	2539	SSE	231.36	16/10/2017	2540	Dr MM Carr	30.56	16/10/2017	2541	Sundog	400.00	30/10/2017	2542	Clerk	987.68	30/10/2017	2543	PCC of Speen	108.00	30/10/2017	2544	C&D Facilities	79.20	30/10/2017	2545	SSE Contracting	220.82	30/10/2017	2571	Castle Water	30.85	30/10/2017	2572	Poppy Appeal	34.00	
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Resolved	secondar Cllr Winn, 8 in favour. One abstention				
	Cheques for Approval				
	09/11/2017	2573	CT Electrical (Newbury) Ltd	86.40	
	09/11/2017	2574	Sundog	400.00	
	09/11/2017	2575	Clerk	58.82	
	09/11/2017	2576	SLCC	139.00	
	09/11/2017	2577	Maintenance Contractor	1,451.84	
	09/11/2017	2578	Newbury Office Supplies	74.94	
27/11/2017	2579	Clerk	973.22		
	<p><b>5 Finance &amp; General Purposes Committee:(Cllr Larkins)</b></p> <p>5.1 Cllr Larkins presented the draft precept for FY 2018/19. Cllr Larkins explained the change in Maintenance contractor had caused an increase in Maintenance costs. There is an overall increase of £5700, which will be spread over two years. A Payroll expense has been included of £50 a month. Cllr Harris queried the Hall hire reduction. IT and Internet costs have been increased to account for anticipated website development costs. The IT and Internet breakdown requires a correction. Clerk to correct. There is an overall increase of 3%. The increase would be 8% if the increased Maintenance costs weren't split. The precept must be submitted to WBC by the end of January 2018. The precept will be proposed at the next Full council meeting on the 15<sup>th</sup> January 2018.</p> <p>5.2 GDPR discussed and the primary impact is the need to appoint a Data Protection officer. A proposal will be made in January/February 2018 to appoint the auditor as the Data protection officer.</p> <p>5.3 No issues</p> <p>5.4 Already covered earlier in the meeting</p> <p>5.5 Cllr Larkins updated the councillors on the main points of the District Parish meeting. The main topics were further devolution for Parish councils and Library funding. The next District Parish meeting is planned for March 2018</p> <p>5.6 Further correspondence received from WBDC re Library funding. No change to legal position or BALC advice so no change to decision made by council last year. Clerk to respond to WBDC email</p> <p>5.7 Proposal to approve S137 Policy, pending one change to Section 5.3. Clerk to make the change and update the version and approval date of the policy. Proposer: Cllr Larkins Secondar : Cllr Newell-Hart 8 in favour. One abstention</p>				Clerk/Cllr Larkins
	<p><b>6 Planning &amp; Highways Committee: (Cllr Booth / Cllr Scorey)</b></p> <p>6.1 Minutes received from 27-11-17 meeting</p> <p>6.2 The land on which the obelisk stands is not currently registered. There is a loose paving slab that has been reported by the Clerk.</p> <p>6.3 A new location for the proposed VAS on Grove road was discussed and supporting documentation from WBDC was presented.</p> <p>Proposer: Cllr Booth</p>				Clerk

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	<p>Seconder: Cllr Mathers 8 in favour. One abstention</p>	
	<p><b>7 Communications Committee</b></p> <p>7.1 Newsletter Cllr Phillips will submit his piece of writing. The newsletter is almost finished but requires formatting before it can be printed.</p> <p>7.2 The Comms committee discussed new website options. Website hosting will also be investigated by the Clerk. No proposal currently, work in progress</p> <p>7.3 Speen fete to be organised by the Lions club on Speen Recreation ground. Clerk to contact the Lions club to notify them. Proposer: Cllr Larkins Seconder: Cllr Amirtharaj 8 in favour. One abstention</p>	
	<p><b>8 Development Committee</b></p> <p>8.1. The bid was accepted and has been granted for the War Memorial. Cllr Booth thanked Cllr Bryant for his work on the proposal. Proposer: Cllr Booth Seconder: Cllr Larkins 8 in favour. One abstention</p>	
	<p><b>9 Maintenance Committee</b></p> <p>9.1 Minutes from meeting held on the 20th November 2017 received</p> <p>9.2 Parking at Stockcross remains an issue. Cllr Larkins to contact the user</p> <p>9.3 Tender for replacement fence has been emailed to contractors.</p> <p>9.4 Cllr Booth confirmed that the Ladywell road sign has been fixed.</p>	Cllr Larkins
	<p><b>10 Working Party for Stockcross recreation ground Pathway</b></p> <p>10.1 Next meeting is scheduled for the 11<sup>th</sup> January 2018.</p>	
	<p><b>11 Asset of Community Value</b></p> <p>11.1 Discussed earlier in the meeting</p>	
	<p><b>12 Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)</b> SSDNAG minutes from November not yet received</p>	
	<p>13 No matters for consideration</p> <p>14 Date of next meeting 15<sup>th</sup> January 2018. Remove the word provisional from future minutes and agendas</p> <p>15 No press or public to exclude</p>	

There being no further business to discuss, the meeting finished at 9:08pm  
Date of next meeting 15<sup>th</sup> January 2018

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<b>Signed:</b>	<b>Name (print):</b>  <b>Position:</b>	<b>Date:</b>
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Abbreviations used:

SPC = Speen Parish Council

SSDNAG = Speen, Shaw and Donnington Neighbourhood Action Group

WBDC = West Berkshire District Council

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