



SPEEN PARISH COUNCIL MINUTES OF THE DEVELOPMENT COMMITTEE MEETING HELD ON THURSDAY 15th June 2017 AT SPEEN PAVILION, SPEEN STARTING AT 7.30 P.M.		
Present	Parish Councillors	Cllrs A Winn, R Scorey, T Mathers
	WBDC Councillor	None
	Parish resident	None
	Clerk & RFO	M Gould

Open Session: No guests or press were present.

Resolution	Item	Action
Item 1 deferred	1. Election of Chair of Communications Committee As Committee not quorate should one councillor abstain, the Election of Chair could not go ahead and was deferred to the next meeting.	
Item 2 deferred	2. Election of Vice-chair As Committee not quorate should one councillor abstain, the Election of Chair could not go ahead and was deferred to the next meeting.	
	3. Apologies for absences: Apologies received from Cllr Booth, Taylor and Phillips.	
	4. Minutes of previous meeting Inaugural meeting so no Minutes of previous Development Committee meetings to approve.	
	5. Declarations of Interest: To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda. Cllr Winn declared a prejudicial interest in items 9 (Ladywell) and 10 (Marsh Benham goal posts) due to his employer being Sutton Estates.	
Item 6 resolved	6. Acceptance of delegated powers: Proposal: To accept powers delegated from full council at the Annual Council meeting held on 15/5/17 for the 2017/18 term according to Terms of Reference adopted by Full Council at the meeting held on 13-3-17. Proposer Cllr Mathers, seconder Cllr Winn. All in favour.	
Item 7 deferred	7. Budget & discretionary spending limits Defer to next meeting as no Chairman to sign acceptance of budget.	
Item 8 resolved	8. Diary of meetings for 2017/18 term: Proposal: Development Committee to meet approximately quarterly on Mondays at 7:30pm (31 st July, 9 th October, 8 th January). Additional meetings may be scheduled <i>ad hoc</i> if required. Proposer Cllr Mathers, seconder Cllr Winn, all in favour. Clerk to update records and circulate to committee members and full council.	Clerk

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	<p>9. Short term priorities</p> <p>9.1 Asset register Clerk to identify exactly what is required for asset register but useful to review inventory first. Cllr Winn can do large map of parish and then detailed plan of each recreation ground for assets to be marked on in more detail.</p> <ul style="list-style-type: none"> • Playgrounds: Cllr Scorey is in progress of detailing the playground play equipment and will be contacting suppliers to establish replacement costs for future financial planning. Size of wet pour area to be calculated. Currently this doesn't include costs for the foundations and groundworks, H&S management, removal and disposal of damaged equipment / site clearance and administration. Cllr Winn estimates this as usually approx. 13.5% + VAT of contract costs plus possible additional contingency on a case by case basis. • Gates & fencing; Cllr Winn to provide estimate of building replacement costs of fences surrounding recreation grounds and work with Cllr Scorey re fences. • Land: Difficult to estimate market value vs fixed asset cost. Costing per acre of playgrounds especially difficult to estimate. Clerk to ask Clerks's forum figures that other councils use per acre. • War memorial: Commonwealth War Graves Commission should be able to provide information. Cllr Winn to follow up. • Office equipment: Clerk to check register and estimate current replacement costs • Street furniture: Cllr Mathers to check these <p>As itinerary being established, photos to be taken to record location and condition as future record.</p>	<p>Clerk Cllr Winn</p> <p>Cllr Winn / Scorey</p> <p>Clerk</p> <p>Cllr Winn</p> <p>Clerk</p> <p>Cllr Mathers</p>
	<p>9.2 Review current use of recreation grounds, income generation, progress with signing agreements Clerk has collated use of Recreation Grounds. Committee reviewed this. Clerk to forward AFC Stockcross agreement to Cllr Winn and add to Dropbox. Clerk to ask AFC Newbury again to confirm when Stockcross is used.</p> <p>Fun Soccer –previously has not replied to communications, has not returned contract and is not using grounds to date for this season. Cllr Mathers to write. Slot to be offered to other user in event of contract not being returned.</p>	<p>Clerk</p> <p>Cllr Mathers</p>
	<p>9.3 Lease at Tennis Club – renewal Cllr Larkins has been dealing with this and is happy to continue negotiations. Committee agreed with this approach.</p>	<p>Cllr Larkins</p>
	<p>9.4 Lease for Ladywell – renewal Contract with Sutton Estates has expired and is rolling on currently. Sutton's Estates happy to renew this and continue at a peppercorn rent. SPC will be obliged to pick up legal costs. Possible that current document can be re-used. Cllr Winn to progress.</p>	<p>Cllr Winn</p>
	<p>10 Discussion of longer term 'wish-list', means for seeking parishioners views, identifying areas of particular value or concern, development / improvement of existing or new assets to the benefit of all residents</p>	
	<p>10.1 Village Design Statement – last version in 2002. This is in need of updating but an enormous amount of work. This can be considered again in the future once the current changes to the council have settled and short-term priorities have been completely addressed.</p>	
	<p>10.2 Stockcross Pavilion: As above, this can be considered again in the future once the current changes to the council have settled and short-term priorities have been completely addressed. The Committee recognises that this will need a sub-committee and ideally, will include councillors and non-councillor volunteers with specialist knowledge and skills.</p>	
	<p>10.3 Speen Pavilion – insulation. This has been done.</p>	
<p>Defer</p>	<p>10.4 War memorial pathway: defer to next meeting in absence of Cllr Booth who is involved in this.</p>	

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	10.5 Goal posts at MB – offer of donation Due to requirements of specification for public spaces BSEN1176, the goal posts being offered kindly by resident cannot be accepted. Clerk to write.	Clerk
Defer	10.6 Brown 'local amenity' signs for both Speen and Stockcross recreation grounds. To be considered again once Stockcross Recreation ground has been renovated in September.	
	11. Other items: 11.1 <u>Teen shelter at Speen Recreation Ground:</u> Committee considered this a good idea. To be added to agenda for discussion at next meeting. 11.2 <u>Provision of toilet at Stockcross Recreation ground for members of public:</u> Committee considered this not a good idea due to maintenance issues especially potential high costs to council of cleaning.	

Next meeting Monday 31st July 2017 starting at 7:30pm Speen Pavilion.

There being no further business to conduct, the meeting ended at 9:10pm

Signed:	Name (print):	Date:
	Position:	

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