

Ordinary Full Council Meeting

Full Council – 18th March 2019

AGENDA



To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council at Speen Pavilion, Speen Recreation Ground starting at 7.00pm on Monday 18th March 2019. This meeting will be open to the press and public and will consider the items set out below.

Jean Lindsell, Clerk (12th March 2019 dated)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Ten minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda.
3. **Minutes:** To consider, approve and sign the Minutes of the Full Council meeting held on 18-02-19 (draft)
4. **Financial Report Clerk as RFO**
 - 4.1 Balance in bank as at 18-03-19
 - 4.2 **Proposal:** to accept Finance Reports to end February
 - 4.3 **Proposal:** To endorse invoices paid since last meeting
 - 4.4 **Proposal:** To approve further invoices for payment and signature
5. **Finance & General Purposes:**
 - 5.1 Elections May 2019 and 'Purdah' – update from Clerk
 - 5.2 Risk Assessments – update from Cllr Dudman
 - 5.3 Online Invoice Payments – update from Clerk
 - 5.4 SSE Contracting – update from Cllr Booth
 - 5.5 Replacement of Clerk's Laptop – update from Clerk
 - 5.6 Health & Safety: items not covered elsewhere on this agenda
6. **Planning & Highways**
 - 6.1 To consider the following planning application(s):

Item	WBDC ref no.	Details
	19/00415/HOUSE	46 Speen Lane Speen Newbury Berkshire RG14 1RN Demolition of existing garage and out building and replacement with new single storey side/rear extension with internal alterations
	19/00587/HOUSE	Homend Bath Road Speen Newbury Berkshire RG14 1QT Demolish outbuilding. Proposed single storey extension and first floor timber frame dormer extension
	19/00442/OUTMAJ Adjacent Parish	Land Adjacent To Hilltop Oxford Road Donnington Newbury Berkshire Section 73: Variation of Condition 1 (approved plans)

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	and Condition 14 (A339 underpass CCTV) of planning application reference 14/02480/OUTMAJ allowed under appeal decision reference APP/W0340/W/16/3143214 dated 20 March 2017 Outline application for mixed use scheme on 23.1ha of land, comprising up to 401 dwellings on 11.35ha of land. A 400m ² local centre (Use Classes A1/A2/D1/D2 - no more than 200m ² of A1) on 0.29ha of land, one form entry primary school site on 1.71ha of land, public open space, landscaping and associated highway works. Matters to be considered: Access.
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6.2 To review West Berks. Case Officer's documentation & decisions received:

Item	WBDC ref no.	Details	Case Officer's Report	WBDC Decision and Date
	18/03205/CERTP	1 Sylvester Close Speen Newbury Berkshire RG14 1SU Construction of a porch (3 sqm) to main entrance to include a dwarf wall containing electricity meter, double-glazed window and solid door. Existing garage roof to be replaced with a 'warm roof' to include porch.	12/02/19	12/02/19 Refused
	18/03296/FULLD	36 Grove Road Speen Newbury Berkshire RG14 1UL Demolish existing dwelling – proposed replacement dwelling	22/02/19	22/02/19 Approved
	19/03403/CERTP	Milford House Bath Road Speen Newbury Berkshire RG14 1RG Garage Conversion	06/03/19	06/03/19 Approved

6.3 Road Safety A4/Brummel Road Junction

6.4 Speen Lane Traffic Speed

7. Communications

7.1 Recruiting New Councillors – update from Cllr Amirtharaj

7.2 Newsletter – update from Cllr Amirtharaj

8. Development

8.1 Parish Improvement Plan – update from Cllr Dudman

8.2 War Memorial Improvement Project – update from Cllr Booth

9. Maintenance

9.1 Review of general state of Parish and SPC assets

9.1.1 The Ladywell

9.1.2 The Pound

9.1.3 Noticeboards

9.1.4 Bus Shelter

9.1.5 Phone Box

9.1.6 Newbury Obelisk

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- 9.2 Maintenance Contractor – February 2019 Work Report to be reviewed
- 9.3 Maintenance/Repairs Register – update from Clerk/Cllr Booth
- 10. **s137 Grant Requests**
- 11. **Correspondence: To receive & consider correspondence (all relevant correspondence is circulated electronically on receipt and where possible, dealt with by Clerk)**
- 12. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors)**
- 13. **Date of next meeting** – Provisional date of Monday 13th May 2019
- 14. **Exclusion of the Press and Public**
- 15. **Part II**
 - 15.1 **Proposal:** To agree rental and approve renewal of contract for Speen Recreation Ground 2019/20.
 - 15.2 **Proposal:** To agree rental and approve renewal of contract for Speen Recreation Ground 2019.
 - 15.3 **Proposal:** To appoint contractor for Stockcross and Speen Recreation Grounds Play Area Repairs.
 - 15.4 **Proposal:** To appoint Web Design and Hosting Company for SPC Website and Email