

## AGENDA

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### Meeting

To all members of Speen Parish Council,

You are duly summoned to attend the Ordinary Full Council Meeting of Speen Parish Council to be held on Wednesday 24<sup>th</sup> January 2024 at Speen Pavilion Speen Recreation Ground starting at 7pm.

This meeting will be open to the press and public and will consider the items set out below.

Becki Hannington, Clerk (19<sup>th</sup> January 2024 dated)

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### Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda, or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

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1. **Apologies for Absence**
2. **Declarations of interest:** To declare any financial, personal and/or prejudicial interests and their nature in relation to items on the agenda.
3. **Open Session:** To receive any questions from Members of Public in attendance
4. **Minutes:** To approve the Minutes of the Full Council Meeting held on 22-11-23 (draft).
5. **Financial Report Clerk as RFO**
  - 5.1 To note the balance in Bank as at 31-12-23.
  - 5.2 To retrospectively note payments for November and December 2023
  - 5.3 **Proposal:** To accept Finance Reports to 30-11-23
  - 5.4 **Proposal:** To accept Finance Reports to 31-12-23
  - 5.5 **Proposal:** To accept Budget v Actuals Report (Q3)
6. **Finance Committee**
  - 6.1 Co-option of new members to the Finance and HR Committee.  
**Proposal:** To co-opt councillors to the Finance and HR Committee.
  - 6.2 **Minutes** – to note the Minutes of the Finance Committee meetings held on 21-12-23 (draft).
  - 6.3 **2024/25 Budget**
    - 6.3.1 **Proposal:** To approve 2024/25 Budget £63,880 as recommended by Finance Committee.
    - 6.3.2 **Proposal:** To approve 2024/25 General Reserves be set at £15,970 being 25% of 2024/25 Budget (£63,880) as recommended by Finance Committee.
  - 6.4 **2023/24 Precept**  
**Proposal:** To approve 2024/25 Precept £62,419 as recommended by Finance Committee.
7. **Planning and Highways Committee**
  - 7.1 **Minutes** – to note the minutes of the Planning and Highways Committee meeting held on 06-12-23 (draft).
8. **Stockcross Recreation Ground**
  - 8.1 **Proposal:** To replace the current decommissioned swing basket with a new galvanised swing basket with a new grass mat surface and underlying mesh to comply with manufacturers'

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specification and EN1176 guidelines at a cost of £6,322 (funded from CiL monies currently totalling £6,433) as per the Finance and HR Committee's recommendation.

9. **Community Defibrillator**

9.1 **Proposal:** To agree the transfer of £2,463 from Unallocated Reserves to Earmarked Reserves for second defibrillator as per the Finance and HR Committee's recommendation.

10. **Spear Thistle, Stockcross** – To discuss resident's concerns relating to Spear Thistle in the area.

11. **Matters for consideration and information arising after the preparation of this Agenda, which the Chairman agrees to take as urgent: (all Councillors).**

12. **Date of Next Meeting: 20th March 2024.**

13. **Exclusion of the Press and Public.**

DRAFT